

MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar, Pune-52

Notice of Meeting

Date:12/06/2019

Dear IQAC members,

IQAC meeting is scheduled on 15<sup>th</sup> June 2019 at 12pm in conference hall. The agenda of the meeting is as follows:

Meeting Agenda:

Sr.No.	Points to discuss
1	IQAC formation for 2019-20
2	Academic planner
3	Staff committee formation/Department Allocation
4	AQAR 2018-19 submission
5	Aptitude training for TY students
6	Purchase of Computers for new Campus
7	Workshop for students
8	Introduction of Educloud(LMS)

*Rupali Saraf*  
IQAC Coordinator:  
Prof.Rupali Saraf

**IQAC Coordinator**  
**MKSSS's**  
**K. B. Joshi Institute of Information Technology**  
**Karvenagar , Pune 411052**

*Dr. Swati Sayankar*  
IQAC Chairperson  
Dr.Swati Sayankar  
Principal(O)

(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.





MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar,Pune-52

Meeting Name: IQAC 2019-20: Meeting 1  
Meeting Date: 15/06/2019  
Meeting Time:12pm  
Location: KBJIIT, Conference Hall

Minutes of Meeting:

1.Principal Swati Sayankar welcomed the members of IQAC committee formed for Academic Year 2019-20
2.It was decided to prepare Academic planner should be prepared by referring University Academic schedule
3. Subjects of Sem I, Sem III and Sem V allocated to Staff on 07-06-2019
4.It was decided to form department wise committees of staff and students
5.It was decided to approve AQAR in forth coming LMC.
6.It was finalized to conduct Aptitude and Interview technique training for TYBCA by Skill Gurukul for better placements
7.It was decided to present the point of "Purchase of new computers " in forthcoming LMC meeting
8.It was decided to conduct workshops for Students on current trends
9.Use of Educloud for Teaching Learning : It was decided to give training to staff and students for maximum utilization of Educloud software.
10.It was decided to give certificate course in Accounts Bridge for FY non commerce students

*R. Saraf*  
IQAC Coordinator:  
Prof.Rupali Saraf

IQAC Coordinator  
MKSSS's

K. B. Joshi Institute of Information Technology  
Karvenagar , Pune 411052

*Swati Sayankar*  
IQAC Chairperson  
Dr. Swati Sayankar  
Principal(O)

(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.



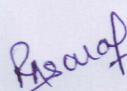


MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar,Pune-52

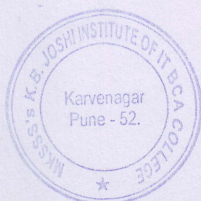
Meeting Name: IQAC 2019-20: Meeting 1  
Meeting Date: 15/06/2019

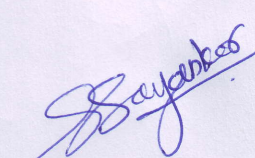
Action Taken Report

1.Tentative lesson plans were prepared by staff members and have been approved by Principal on 09-06-2019
2.Semester wise time table was prepared
3.Principal formed different committees on 2 <sup>nd</sup> July 2019 and accordingly respective staff chose student heads
4.Aptitude and Interview technique training was conducted in the month of June and July by Skill Gurukul for TYBCA
5.AQAR 2018-19 was prepared as per new format. Every criteria assigned to respective Teacher has been verified and approved by Principal with valid suggestions. by criteria wise staff heads and presented to Principal for correction. For mandatory online submission ,HEI registration was done on 03/05/2019
6.Purchase of Mobicomp machine for new campus was approved in LMC meeting held on 29 <sup>th</sup> June 2019.
7.Four workshops were conducted during 26 <sup>th</sup> August to 30 <sup>th</sup> August 2019( PHP,IOT,3D Gaming,Ethical Hacking by Robosol)
8.Educloud Demo was conducted on 3/8/2019 for Teaching & Non-Teaching Staff. Teachers started using all modules and functionality of Educloud.
9.College started Accounts bridge course for FY BCA non commerce students. Mr. Vinay Wagh was appointed as Visiting Faculty for Accounts Bridge.

  
IQAC Coordinator:  
Prof.Rupali Saraf

IQAC Coordinator  
MKSSS's  
K. B. Joshi Institute of Information Technology  
Karvenagar , Pune 411052



  
IQAC Chairperson  
Dr. Swati Sayankar  
Principal(O)

(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.



MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar, Pune-52

Notice of Meeting

Date:18/09/2019

Dear IQAC members,

IQAC meeting is scheduled on 20<sup>th</sup> September 2019 at 12pm in conference hall. The agenda of the meeting is as follows:

Meeting Agenda:

Sr.No.	Points to discuss
1	Semester Examination
2	Proposal for New courses MCA & MSC CS
3	Health Check Up
4	NAAC Cycle II 2021 preparation
5	Placement Drive, Employability programs
6	MOU with companies
7	Alumni Meet
8	Faculty Development Programs
9	Library Automation
10	Wi-Fi, CCTV, Ultra Short Put projector

*Rupali*  
IQAC Coordinator:  
Prof.Rupali Saraf

IQAC Coordinator  
MKSSS's  
K. B. Joshi Institute of Information Technology  
Karvenagar , Pune 411052



*Swati*  
IQAC Chairperson  
Dr.Swati Sayankar  
Principal(O)

(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.



MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar, Pune-52

Meeting Name: IQAC 2019-20: Meeting 2

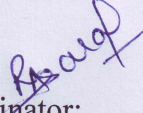
Meeting Date: 20/09/2019

Meeting Time: 12pm

Location: KBJIIT, Conference Hall

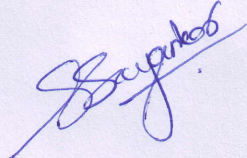
Minutes of Meeting:

- |   |
|---|
| 1. Considering semester examination in October 2019, review of subject wise syllabus coverage was taken. Principal directed Exam department to prepare internal marks and display for student information |
| 2. It was decided to get permission of LMC to start MCA and MSc (CS) courses considering good demand from Industry  |
| 3. It was decided to conduct HB check-up and Blood donation Camp by NSS department.   |
| 4. Principal Madam informed everyone about organization of Samstha's Grand Alumni Meet. Hence college decided to conduct meeting of Alumni Association members in October 2019.                           |
| 5. Placement Initiative report was presented by Placement Coordinator. TCS Affirmative Action Program session was started for TYBCA.  |
| 6. FY student participation in Tech Innovation Challenge organised by Barclays  |
| 7. College was under the process of signing MOU's with Companies such as Ethnus, Rubicon  |
| 8. Faculties were encouraged to participate in Faculty Development programs organised by different colleges and Universities.   |
| 9. Lecture on IPR was conducted by Prof Rupali Saraf and Prof Rasika Wagh for TYBCA students.   |
| 10. It was decided to put proposal for Library Automation and other infrastructure purchase in coming LMC   |

  
IQAC Coordinator:  
Prof. Rupali Saraf

IQAC Coordinator  
MKSSS's  
K.B. Joshi Institute of Information Technology  
Karvenagar, Pune 411052



  
IQAC Chairperson  
Dr. Swati Sayankar  
Principal(O)

(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.



MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar, Pune-52

Meeting Name: IQAC 2019-20: Meeting 2

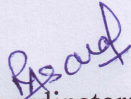
Meeting Date:20/09/2019

Meeting Time:12pm

Location: KBJIIT, Conference Hall

Action Taken Report:

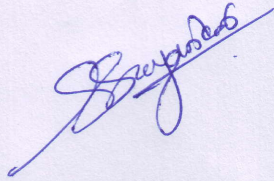
1.Internal Marks displayed on notice board. And also entered on SNDDT University portal by Exam Department
2.Proposal for new courses MCA & MSC(CS)was drafted . Courses were affiliated to SNDDT University. SNDDT LIC visit for MSc took place on 09/01/2020
3.Health Awareness program and HB check up was conducted on 23/09/2019
4. Alumni Association member Meeting is organised on 29 <sup>th</sup> September 2019.Grand Alumni meet of MKSSS was organised on 30 <sup>th</sup> November 2019.
5.Deloitte placement was conducted on 11 & 16 September 2019. Cognizant Visit was conducted on 20/11/19
6.Four student of FYBCA participated in Tech Innovation challenge organised by Barclays on 27 <sup>th</sup> September 2019
7.College signed MOUs with Rubicon (14/10/19)and Ethnus(13/11/19). The prime objective was to provide current technology training and soft skills training to students.
8.Prof.Asawari Sawant and Prof Reshma Ladda attended 6-days FDP on Cyber Security organised by Cummins college in association with Kolhapur University.(04-11-2019 to 09-11-2019)
9.College organised FDP for faculties on "Block Chain" by Cognizant on 18-11-2019. All staff from college and 3 faculties of Siddhivinay College attended FDP.
10.LMC dated 22/10/2019 gave approval for Library Automation and purchase of hardware infrastructure facility (Wi-Fi, CCTV, Projector).LMC suggested to forward the requirement to central purchase committee of Samstha

  
IQAC Coordinator:  
Prof.Rupali Saraf

**IQAC Coordinator**  
**MKSSS's**

**K. B. Joshi Institute of Information Technology**  
**Karvenagar , Pune 411052**



  
IQAC Chairperson  
Dr.Swati Sayankar  
Principal(O)

**(O) PRINCIPAL**  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.



MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar,Pune-52

Notice of Meeting

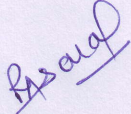
Date:02/12/2019

Dear IQAC members,

IQAC meeting is scheduled on 6<sup>th</sup> December 2019 at 1pm in conference hall. The agenda of the meeting is as follows:

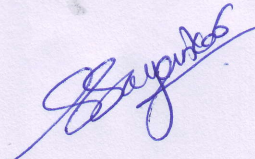
Meeting Agenda:

Sr.No.	Points to discuss
1	National seminar
2	Research motivation to staff
3	Placement Drive
4	Employability Enhancement Skill Development Program
5	Career Guidance Lecture
6	Lecture on "IPR"
7	Recognition and award
8	FDP

  
Prof.Rupali Saraf  
IQAC Coordinator:

IQAC Coordinator  
MKSSS's  
K. B. Joshi Institute of Information Technology  
Karvenagar , Pune 411052



  
Dr.Swati Sayankar  
IQAC Chairperson, Principal(O)

(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.



MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar,Pune-52

Meeting Name:IQAC 2019-20:Meeting 3

Meeting Date:06/12/2019

Meeting Time:1pm

Location:KBJIIT, Conference Hall

Minutes of Meeting:

IQAC members congratulated Dr. Swati Sayankar for achieving "Global Cyber Crime Helpline award". ( To be awarded on 14/12/2019)
*Considering the need of an hour, it was decided to finalize topic " Industry 4.0" for National Seminar
*Staff was motivated to present/publish research paper
*Placement drives for Wipro, Infosys and Cognizant were scheduled
*MOU signing with Rubicon for conducting Employability Enhancement skills sessions.
*under social connect , It was decided to conduct blood donation camp with Jankalyan. <i>Rastpedhi</i>
*As recommended by IQAC, sessions for Competitive Exams guidance, Career Guidance and social awareness were planned
*Faculties were permitted to attend FDPs. Financial support was granted.

*Rupali*  
Prof.Rupali Saraf  
IQAC Coordinator:

*Swati*  
Dr..Swati Sayankar  
IQAC Chairperson, Principal(O)

IQAC Coordinator  
MKSSS's  
K. B. Joshi Institute of Information Technology  
Karvenagar , Pune 411052

(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.





MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar,Pune-52

Meeting Name: IQAC 2019-20: Meeting 3

Meeting Date: 06/12/2019

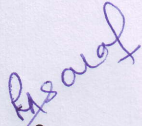
Meeting Time: 1pm

Location: KBJIIT, Conference Hall

Action Taken report:

*National Seminar on topic "Emerging Trends and career Opportunities in Industry 4.0" was organised on 28 <sup>th</sup> February 2020
*Staff presented papers for National Conference during 19 <sup>th</sup> & 20 <sup>th</sup> December 2019 Prof.Rupali Saraf, Prof.Reshma Ladda, Prof Kalyani Namjoshi, Prof Manali Sapkal, Prof Aparna Kale and Prof Asawari Sawant
*Placement selects-20
*Under MOU with Rubicon, a 3 Days to training for SYBCA was conducted during 30/1/20 to 1/2/20
*Blood donation camp was conducted on 10 <sup>th</sup> Jan 2020
* Competitive Exams guidance, Career Guidance and social awareness sessions were conducted on 21 <sup>st</sup> Jan 2020. "Study opportunities abroad" session conducted by IDP
*A session on Intellectual Property rights(IPR) was organised on 4 <sup>th</sup> Mar 2020. Dr. Bhooshan Kelkar was resource person.
*Following workshop and FDP attended by faculties "Teaching & learning practices through MOOCs" 20 & 21 Dec 2019 6days FDP on Data science.(16/12/2019 to 21/12/2019) "IQAC preparation for teaching & Non teaching" on 20 <sup>th</sup> & 21 <sup>st</sup> Jan 2020 "Unmanaged Aerial Vehicles for built environment" on 3 <sup>rd</sup> & 4 <sup>th</sup> feb 2020 "Industrial revolution and effective teaching through IOT" on 7 <sup>th</sup> & 8 <sup>th</sup> Feb 2020.

Asst Prof.Rupali Saraf  
IQAC Coordinator:

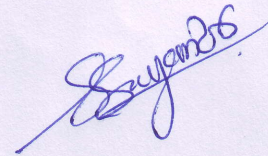


IQAC Coordinator  
MKSSS's

K. B. Joshi Institute of Information Technology  
Karvenagar, Pune 411052



Dr..Swati Sayankar  
IQAC Chairperson, Principal(O)



(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.



MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar,Pune-52

Notice of Meeting

Date:08/4/2020

Dear IQAC members,

IQAC meeting is scheduled on 9<sup>th</sup> April 2020 at 2.30 via ZOOM meeting. The agenda of the meeting is as follows:

Meeting Agenda:

Sr.No.	Points to discuss
1	AQAR Submission
2	Academic Discussion
3	Work from Home status. COVID guidelines for staff and students
4	Webinar attendance
5	Online Workshop for students

*Rupali Saraf*  
Asst Prof.Rupali Saraf  
IQAC Coordinator:

IQAC Coordinator  
MKSSS's  
K. B. Joshi Institute of Information Technology  
Karvenagar , Pune 411052

*Swati Sayankar*  
Dr..Swati Sayankar  
IQAC Chairperson, Principal(O)

(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.





MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar,Pune-52

Meeting Name:IQAC 2019-20:Meeting 4

Meeting Date:09/04/2019

Meeting Time:2.30pm

Location:ZOOM meeting app

Minutes of Meeting:

1.In the view of COVID pandemic, the last meeting of Academic Year 2019-20 was conducted using ZOOM meeting app. IQAC coordinator share the link with other members.
2.Principal Dr.Swati Sayankar asked faculties to revise syllabus and conduct assignments & MCQ using google form features.
3.It was decided to upload study videos by Faculties on educloud and on You Tube for students
4.Principal directed all faculties to keep records of work from Home Status and further asked to send its report by mail.
5.IQAC suggested conducting online workshop for students
6.IQAC directed all faculties to attend Webinars conducted by IQAC cluster and other Institutions. It was decided to provide financial support for paid Webinars
7.All correspondence of University during COVID pandemic was shared with staff. It was decided to aware students about these guidelines.
8.IQAC directed all Criteria In-charge faculties to keep AQAR ready for final checking.

Asst Prof.Rupali Saraf  
IQAC Coordinator:

IQAC Coordinator  
MKSSS's  
K. B. Joshi Institute of Information Technology  
Karvenagar , Pune 411052

Dr..Swati Sayankar  
IQAC Chairperson, Principal(O)

(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.





MKSSS's  
K.B.Joshi Institute of Information Technology  
Karvenagar,Pune-52

Meeting Name: IQAC 2019-20: Meeting 4

Meeting Date: 09/04/2019

Meeting Time: 2.30pm

Location: ZOOM meeting app

Action Taken Report:

1. To keep moral of students up (In COVID 19- pandemic) all Faculties conducted revision of syllabus with the help of assignments and MCQ tests.
2. Faculties prepared and submitted criteria related work to Principal and IQAC coordinator.
3. Faculty attended various seminars conducted by IQAC cluster, SNDT University and other Institutes.
4. Faculties conducted two online workshops for students. 1. Basic Python programming. 2 Collaborative learning using google tools
5. NSS head Prof Aparna Kale conducted survey on COVID-19 pandemic. Awareness was spread amongst the students regarding precautions and safety measures.
6. Faculties recorded videos and uploaded on Educloud and on You Tube

*Rupali*  
Asst -Prof. Rupali Saraf  
IQAC Coordinator:

IQAC Coordinator  
MKSSS's  
K. B. Joshi Institute of Information Technology  
Karvenagar , Pune 411052

*Swati Sayankar*  
Dr..Swati Sayankar  
IQAC Chairperson, Principal(O)

(O) PRINCIPAL  
MKSSS's K.B. Joshi Institute of Information Technology  
Bachelor of Computer Application (BCA College)  
Cummins College of Engineering Campus  
Karvenagar, Pune - 411 052.

