



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S K.B.JOSHI INSTITUTE OF INFORMATION TECHNOLOGY
• Name of the Head of the institution	Dr.Swati Sayankar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02025477599
• Mobile no	9822091969
• Registered e-mail	kbjiitbca@maharashrikarvebcapune.org
• Alternate e-mail	017.kbjoshibca@gmail.com
• Address	Rama Purushottam Vidya Sankul, 5th Floor, Karvenagar, Pune - 411 05
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411052
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women

• Location	<b>Urban</b>				
• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>SNDT Women's University, Mumbai</b>				
• Name of the IQAC Coordinator	<b>Prof.Rupali Saraf</b>				
• Phone No.	<b>02025477599</b>				
• Alternate phone No.					
• Mobile	<b>9823473365</b>				
• IQAC e-mail address	<b>kbjiitbca@maharshiarvebcapune.org</b>				
• Alternate Email address	<b>rupali_saraf@yahoo.co.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2021/10/Approved-AQAR-2019-20.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2021/10/Approved-AQAR-2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://maharshikarvebcapune.org/academic-calendar-2020-2021-2/">https://maharshikarvebcapune.org/academic-calendar-2020-2021-2/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.08</b>	<b>2016</b>	<b>25/05/2016</b>	<b>24/05/2021</b>
<b>6.Date of Establishment of IQAC</b>			<b>20/12/2014</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1.AICTE approval for starting new course MCA in academic Year 2021-22 2.Started new course MSc CS affiliated to SNDT Women's University Mumbai in current academic year 2020-21. 3.Conducted sessions on "Heartfulness Meditation" and counselling to help students to come out of mental stress. 4.Certificate course in two foreign Languages Japanese and German 5.TCSgoIT program for SYBCA and TAAP for TYBCA in collaboration with TCS 6.Orientation to teachers for conducting Online lectures during Covid-19 pandemic. Also provided support to teachers for attending workshop/seminars on e-content development.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Proposal for MCA course to AICTE and SNTD Women's University	Institution got approval for starting new course MCA in Academic Year 2021-22
Aptitude training for Final Year Students	16 students got placement opportunity in Many MNCs like Wipro, Cognizant, TCS, Deloitte, Infosys
Encouragement to Teachers for Research and Publications	Teachers presented and published papers during National Conference held in June 2021
To Provide foreign Language Training to students	Students successfully completed foreign language certificate course in German and Japanese
To conduct Green Audit	Green Audit was carried out for Campus

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
Local Management Committee	03/12/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021	10/01/2022

**15. Multidisciplinary / interdisciplinary**

Not Applicable

**16. Academic bank of credits (ABC):**

Not Applicable

**17. Skill development:**

Foreign Language training was given to First Year and Second year

<p>students. Two foreign Languages were taught Japanese and German as per student choice.</p> <p>Aptitude training and Soft Skills training was given to final year students</p> <p>English communication and personality development was conducted through Cognitive Exchange ,USA</p>
<p><b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b></p>
<p>Not Applicable</p>
<p><b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b></p>
<ul style="list-style-type: none"> <li>• After completing final year of Degree (BCA), students get knowledge in Information Technology related subjects             <ul style="list-style-type: none"> <li>◦ C programming</li> <li>◦ Operating system</li> <li>◦ Databases</li> <li>◦ C++ Programming</li> <li>◦ Java Programming</li> <li>◦ Web Programming</li> <li>◦ IPR</li> <li>◦ Computer Organization</li> </ul> </li> <li>• Students become employment ready.</li> <li>• Students got job in MNC's and can work in the capacity of Programmer, Developer, Trainee ,System Analyst etc.</li> <li>• Students can start thier own business</li> </ul>
<p><b>20.Distance education/online education:</b></p>
<p>Distance Education:Not Applicable</p> <p>Online Education:</p> <p>During Covid-19 panademic , College conducted online lectures to continue the process of Teaching and learning.</p>

## Extended Profile

### 1.Programme

1.1

82

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 308

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 40

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 93

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 10

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 10

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	82
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	308
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	40
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	93
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	10
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	10
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	7
Total number of Classrooms and Seminar halls	
4.2	130
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	154
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The Institution has started with an MSc(CS) course from the academic year 2020-21. At the commencement of the semester, subject allocation (as per UGC norms) and academic planner were finalized in the meeting under the guidelines of the Principal.
- Due to the pandemic situation, the Orientation Program for FYBCA, FYBSc(IT) and FYMSc was organized in online mode on 2nd November 2020 and 4th January 2021 respectively through google meet.
- The time-table including appropriate lab sessions was designed and approved by the Principal.
- Due to the pandemic situation, all the lectures and lab



sessions were held online through google meet.

- The assignments were taken in the form of surprise tests, Presentations, etc. and all these records are maintained on EduCloud(LMS).
- All co-curricular activities were organized in online mode by NSS and the Cultural department of the Institution.
- There is a separate passing as, Internal (10/25) and External (30/75). Internal evaluation is based on 2 Unit Tests, assignments and attendance. For External evaluation there is a CGPA system. Both Internal and External marks are filled on the University portal. To maintain transparency in the result system, the University displays the result on the online portal .

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/1.1.1.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/1.1.1.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared well in advance and uploaded on the website. It carries a balanced schedule to cover both curricular and co-curricular events. The teaching staff prepares subject-wise lesson plans keeping in mind the schedule of internal evaluation as in the academic calendar of the college. Teaching staff give assignments and conduct surprise tests, unit tests, presentations, etc. for continuous evaluation of the students. The University examination time-table is displayed on WhatsApp and EduCloud. The following are the important aspects of the academic calendar which are tentatively planned-

- a. University schedule of holidays and vacations, term end and term start dates.
- b. Activities of the Placement Department.

- c. Extra-curricular activities of N.S.S. and Sports department.
- d. Activities of the Cultural Department.
- e. Planning for the Examination.
- f. Tentative schedule of University Examinations.
- g. Samstha's Events.

To improve the different skills of students the Institution organizes various add-on courses like Aptitude and Soft skill sessions, etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/1.1.2.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/1.1.2.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

363

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institute runs under the guidelines of Maharshi Karve Stree Shikshan Samstha(MKSSS), with an aim to "Empowerment of Women

through Education". The 125-year-old Samstha was started by the great visionary and social worker Bharat Ratna Maharshi Dhondo Keshav Karve to provide shelter and education to indigent women.

Under this rich legacy, our Institute is committed to quality education in IT to enable women to occupy key positions in different areas of work. While teaching the prescribed syllabus Institute arrange various activities and programs to address the cross cutting issues such as-

1. **Professional Ethics:** Institution has signed various MoUs with TCS, Rubicon, Skill Gurukul, Cognitive Exchange to enhance the Professional Ethics among the students.
2. **Human Values:** Ethical values are inculcated among the students by creating an awareness about the Samstha and its legacy. The Ashram Geet is recited at the commencement of every Programme and lecture which develops the culture of holiness among the students. The NSS committee conducts various programs to create awareness about health in students. The Samstha's activity named "Bhaubheej Nidhi " is collected by students to help the needy students.

**Environmental Issues:** Environmental Science is the compulsory subject for the BCA &BSc(IT) students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

92

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/1.4.1-1.4.2-Urls.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/1.4.1-1.4.2-Urls.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/1.4.1-1.4.2-Urls.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/1.4.1-1.4.2-Urls.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

76

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

32

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
- The college has a well-designed academic monitoring policy to track and evaluate the performance of the students on a regular basis.
- The ability, motivation, interest and learning capability of the student is tested throughout their programme of study.
- The students are classified as slow learners and advanced learners on the basis of unit test marks.

#### Slow Learners:

Criteria: The students who fail to achieve passing marks are considered as Slow learners.

Strategy to motivate slow learners :

- Teachers give different assignments and practice questionnaires on Educloud portal and students submit their assignment.
- Extra attention is paid towards them while teaching.

#### Advanced Learners:

Criteria : The students who score 75% and more are considered as Advanced learners.

Strategy to motivate advanced learners:

- Faculty suggests an online Certification course of NPTEL, UDEMY for Advanced learners to increase their skill and talent.
- Students who get selected in MNCs are specially appreciated by Management in a special program for their achievement

which inspires other students.

- Subject teachers gives topics on current technology to students and students prepare seminar with powerpoint presentation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
308	10

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Institution had organized many Programs to Enhance Learning Experience among the students.

- To Develop Soft Skills Institution Signed MoU with Cognitive Exchange , California. Under MoU eight weeks (one hr/week ) Batches conducted for the students. This Year one Batch of Basic Speech , two Batches of Advanced Speech , one Batch of Basic Debate and one Advanced Debate were conducted.
- Aptitude and Interview Techniques Sessions for 40 hours in association with Skill Gurukul was conducted for final year Students.
- Under MoU with TCS , TCS TAAP Sessions were arranged for Final Year Students Sessions focused of Employability Skills Development



- To Develop Critical Thinking and Problem Solving Skills 16 Hrs Sessions were Organized by TCS goIT .Group of five Participants presented their learning Skills through PPT
- To Build the Entrepreneur Skills the Introductory sessions on Start up was Organized by College on 20/05/2021 by Mr Anandsagar Shilarkar
- To Enlighten Current Trends in IT Presentation was Conducted by Faculties .
- To Develop Concentration through Yoga and Meditation, timely Sessions were organized.
- The Counselling Sessions and lectures on Leadership , Communication Skills , Emotions were organized by Institution in association with MKSSS Baya Karve Stree Abhyas Kendra

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to Pandemic Situation Academics are shifted to conduct in online mode. All Academic Activities of the Institution are conducted through LMS Software named "Educloud" . Through this platform Faculties can make Academic Planner , Time Table , Lesson Plan and can Maintain Attendance of the lectures .When the Faculty sets the lecture , Google meet link is Automatically generated through Educloud and Students receive notification for the same.

Faculty Conduct the lectures through PPT or Videos and upload the e-notes as study material for Students . Faculties Upload their assignments through Educloud and Students Submit assignments through Educloud

Through Educloud, Notice or announcement can be shared with the students.

Internal Assessment were conducted through Google Form. Faculties Conduct PPT Presentation on Related topics among the group of Students which will help to strengthen the concepts and build confidence among the students.

Institute Class rooms are well Equipped with Projectors , Wi-Fi and Smart

boards . Faculties make use of these in the teaching learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

**57**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All three programmes follow credit based systems for Internal as well as External evaluation.

Programme Name

Internal Evaluation

External Evaluation

BCA

25 Marks

75 marks

B.Sc.(IT)

25 Marks

75 Marks

M.Sc.(CS)

50 Marks

50 Marks

Internal evaluation is conducted at college level and its outcome is communicated by College Examination Committee to University through Digital University portal ([www.sndt.digitaluniversity.ac.in](http://www.sndt.digitaluniversity.ac.in)) using login credentials.

Exam committee prepares internal exam (unit Test) time table and displays on Notice board, uploads on Educloud (Learning Management Software) and circulates on Official Whatsapp Groups for information of students.

Mode of assessment:

Unit Test - For each semester 2 Unit Tests are conducted for every subject.

Apart from unit tests , MCQ tests , assignments, presentations are conducted for internal evaluation of students.

For practical subjects, program execution, practical assignments and Viva are considered for assessment.

Final Year project evaluation is conducted internally and externally. Internal Evaluation is conducted by Project Guide and External Evaluation by External Examiner.

- Transparency in evaluation mechanism:

Internal and External evaluation has separate passing heads and students who score minimum passing marks and above in internal assessment are only allow to sit for external assessment by University. Teacher-Mentor guide the students about the progress

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College exam committee conducts two internal Unit tests per semester. Apart from this, Teachers conduct MCQ Tests, Assignments, Presentations to assess the progress of Student. Mentors are allocated to provide guidance, motivation and emotional support.

College level Grievances:

Mechanism to deal with Internal Examination grievances is transparent, time bound and efficient. To address such grievances following procedure is followed:

1. Internal examination related grievances are forwarded to College Exam committee where Principal is Chairperson.
2. Internal marks are displayed on Notice board and circulated on official WhatsApp groups for information of students.
3. Students take note of it and raise query or doubt (if any)

to concern Teacher. Teachers verifies the marks and address the query till they get satisfy.

**Grievance Redressal Mechanism:**

Grievances like Internal marks correction are raised and solved by Exam committee.

College Exam Committee

Committee Member

Designation

Task Handled

Dr.Swati Sayankar

Principal, Chairman

Superintendent, Higher authority and decision making

Asst.Prof Rupali Saraf

Asst.Prof Reshma Ladda

Asst.Prof Asawari Sawant

Teaching Staff

Prepare time table, Collection of question paper,

Internal marks entry on SNTD portal

Mrs. Kanchan Dagade, Mrs. Sujata Shinde

Admin Staff(Clerk)

Inward Exam Form, Generation of Hall Ticket, Supervisor chart.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College runs three programs Bachelor of Computer Applications (B.C.A) and Bachelor of Science in Information Technology (B.Sc.I.T.) and Master of Science (Computer Science) affiliated to SNDT Women's University, Mumbai. All Programs follows credit based semester pattern. The syllabus of the programs is designed by BOS of S.N.D.T Women's University. The course objectives and course outcomes are designed by Subject Experts (and approved by IQAC committee).The outcome of program is readily available for reference on Website. College's Local Management Committee(LMC) and College Development Committee(CDC) always supports quality initiatives taken by IQAC committee, also take keen interest to observe the outcome of Technology oriented Programmes.

Program outcomes/Opportunities are mentioned in prospectus which help students to know about the job opportunities after completion of course. .Every year college conducts orientation program for First Year students. During program Principal introduces Vision, Mission and objectives of college and also focuses on PO and PSOs of learning BCA , BSc IT and M.Sc.(CS) programmes.

In the year 2020-2021 Faculty members of our college have contributed in syllabus designing of B.Sc.(IT) course

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Maharshi Karve Stree Shikshan Samstha (MKSSSS) i.e Management of College always insist improvement of Quality education in Higher Education institutes. The progress of the college is measured in terms of student's pass out ratio, participation and performance in co-curricular and extracurricular activities, quality of teaching learning and quality of Teachers. College continuously working towards achievement of its mission statement "To Develop competent young women IT professionals with capability to contribute effectively with a challenging environment".

Based upon result analysis of every course attainment of programme is evaluated.

The COs, POs and PSOs are displayed in the college campus and also uploaded on website. Personal development, pass percentage, life skills development, participation and awards, human values awareness are few of the parameters to know the attainment of their course outcomes. Assignments, Unit Tests and university assessment are extensively helping to evaluate the learning outcomes. Course outcomes are evaluated through performance of student in class activities like presentations, group discussions, poster makings, practicals, internal and external evaluations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

93



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://maharshikarvebcapune.org/wp-content/uploads/2022/01/SSS2020-2021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created an ecosystem for innovation including Entrepreneurship Skills Development Cell(ESDC) for creation and transfer of knowledge.

The establishment of ESDC was proposed in March 2020 with following functions

Functions of EDC:

1. To organize Entrepreneurship Awareness Camps, Entrepreneurship Development Programmes and Faculty Development Programmes
2. To conduct research work and survey for identifying entrepreneurial opportunities
3. To organize guest lectures, Seminars, etc. for promotion and growth of entrepreneurship.

#### 4. To arrange visits to industries ,Conductskill development training programs

Principal Dr.Swati Sayankar introduced functions of ESDC to students through google meet on 21st October 2021 and a google form was filled by students to know their start-up ideas.

The cell was approved and members were appointed during the Institution Development Committee meeting dated 23rd September 2020.

To strengthen the Cell , Institute organised a webinar on the topic "The Lean Startup Master class -from business idea to Execution" by the eminent speaker Mr. AnandSagar Shiralkar on 20th May 2021 for all undergraduate and postgraduate students.

Our Institute students participated in Tech Innovation Challenge, for consecutive two years 2018-19 and 2019-20, conducted by Barclays where they have put forward the idea of self alarming Dustbins through effective presentation

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

##### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

#### 3.3 - Research Publications and Awards

<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
6	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
6	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under the umbrella of MKSSSS, our Institution is working hard to develop a woman into true performing and responsible citizens. Our Institution has established a good connection with the neighborhood community by conducting many social activities. Such activities were carried out with full support and involvement of staff and students.

Our Institution started the National Service Scheme in the Year 2014. Institution conducted many activities to make students aware about social responsibility.

Institution is striving sincerely to achieve following objectives:

1. To understand close relationship with Society
2. To develop sense of social and civic responsibility
3. To identify problems and involve in problem solving
4. To nurture democratic attitude

This year students participates in following activities through online mode::

- International Yoga Day on 21st June
- Tree plantation under "Van Mahotsav Activity" during 1st to 7th July
- Biodiversity Day

For the education of needy student's donations are collected through BhaubijNidhi activity. Staff, Alumni and Students from Institution took efforts to collect donations, which helps needy students to complete their education.

To combat the COVID-19 pandemic, MKSSSS organized many Covid vaccination drives for Samstha employees and their families. During pandemic Samstha provided a quarantine centre for Covid patients.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

437

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

16

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has well equipped laboratories and classrooms with adequate facilities required for teaching-learning process. The institution campus consists of Admin Office, Principal's Cabin, Library, Staff room, Girls Common room, IQAC. For safety and security the institute has fixed CCTV Cameras.

- Classrooms The institution has air-conditioned classrooms with ICT facility for presentations with practical, animations and graphics for detailed explanation of the lectures.
  - Computer LAB Institute has 2 computer labs with the repository of 140 computers. Labs are designed to cater to enrich the IT knowledge for the students. All computers are connected to the internet over high speed.
  - Projectors Institute projectors for effective presentation/practical demos are being used in the classrooms and computer LAB.
  - Educloud
1. Use of Educloud is LMS software for academic requirement fulfilment
  2. Paperless and automatic timetable
  3. Manage complex examination structure, results and study material
  4. Fully Customized and automatics report generation
  5. Lesson planning and academic tracking
  6. Online Admission management system
- Solar Energy: The Institute has provided clean and green



energy, provision of Solar Energy system installed on the roof of institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/4.1.1-Physical-facility.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/4.1.1-Physical-facility.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for sports, games and cultural activities. The college has a good record in sport events at university, state and national levels.

#### Sports-

Sports are the physical activity done in a particular way of style and all are named accordingly badminton, Chess, Kabbadi, Cricket, Kho-Kho, Basketball, Volleyball. Institute has a football ground where every year corporate. MKSSSS organised DAMINI sports activities for students.

#### Health Club

"Tejaswini Health Club" is one of the well-known fitness health clubs giving all fitness facilities. It has state of the art equipment for ensuring physical fitness. exclusively for women established by 'Maharshi Karve Stree Shikshan Samstha (MKSSSS)

<https://maharshikarve.ac.in/facilities/health-club/>

#### Cultural: -

The Institute has well equipped infrastructure for performing various cultural activities.. Institute continued its rich tradition of making it big annual events.

**Infrastructure for cultural Activities: -**

Centralized facilities of samstha available on the campus:

1.Dhondumama Sathe IT Auditorium

2.SBI Auditorium

3.Rama Puroshottam Vidya Sankul Open air Hall

4.Ichalkaranji hall

5.Mechanical Auditorium

6.BNCA Auditorium

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

388.83

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is playing an important role in our library management. Library automation process has been started from the year 2014 KBJIIT library is using koha open source integrated library system. Library upgraded with 17.11 version released in 2017 by katipo ,New Zealand. Koha is a fully featured, scalable library management system.

Koha is fully featured in ILS: Circulation, Cataloguing, Acquisitions, serials, Patron Management and web based interface.

OPAC/Web OPAC offers a variety of search facilities to the users to know about library collection and its availability. Users can get online bibliographic information about the Books, Journals, information about books issued on their name, due date details, etc. without physically visiting the library through the WEBOPAC.

Barcode Technology is applied in the library, all books and membership cards are barcoded. Issue return transactions are done with barcode enabled devices.

A separate library website is designed and maintained by the library which is serving as an online mediator between library and users.

An Institutional Repository is developed with "Dspace" open source digital library software

CCTV Surveillance System is available in the library for security purposes.

QR code based services given by the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>1.80</b>	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>10</b>	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has adequate IT Facilities including Wi-Fi for strengthening the teaching and learning process.

Computer Laboratory: -

The institution Computer Labs is well equipped with computers, useful softwares and antivirus protection.

Websites:- <http://maharshikarvebcapune.org/> institute website is dynamic and updated frequently as and when required.

WI-Fi and LAN:-

Internet facilities are provided to each and every laboratory and classrooms.To provide good quality of internet connection through LAN and WiFi devices.

IT Facility for staff: -

All the administrative activities are computerized. Web based Systems for various administrative tasks have been purchased (Educloud).Tally ERP 9 is accounting software that has been used to record several financial transactions, Biometric Attendance system is operational for staff members. The eMail facility in collaboration with Google suite services.

CCTV: -

The campus of the institution is under CCTV surveillance to ensure transparency as well as safety to all its members and devices.

Computing Facilities: -

Desktop Computers

180

Laptop

4

Printer

8

Scanner

1

Wi-Fi Device

19

CCTV Camera

39

LCD Projector

6

Short-throw Projector

4

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/4.3.1-IT-facilities.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/4.3.1-IT-facilities.pdf</a>

**4.3.2 - Number of Computers**

154

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

125.80

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has all requisite infrastructures like class rooms, faculty rooms, girls' common room, Computer laboratories, Auditorium and library. The parent body of our College Maharshi Karve Stree Shikshan Samstha has a separate unit Vastu Vyavastha Vibhag'. This unit is responsible for maintenance of infrastructure & facilities in the campus.

Vastu Vyavastha Vibhag handles Electrical, plumbing and building related issues.Regular infrastructure inspection helps find repairs requirements and the team arranges for the same.

- Being a computer application College, computers are the sensitive equipment which needs to be calibrated.
- In the Computer Lab, a Technical Assistant is appointed for maintain Computers.
- Electricity related equipment is maintained by Vastu Vyavastha Vibhag`.
- Telecom & intercom systems are also maintained by Vastu Vyavastha Vibhag`.
- The maintenance and housekeeping of classroom, Lab, Library, office and the institute are taken care of by external agencies and non-teaching staff.
- The security, garden maintenance, and housekeeping services are outsourced for maintaining the campus safe, secure, neat and clean, environment friendly..

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

26



File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/5.1.3-1.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/5.1.3-1.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

16

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

16

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

16

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

19

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

- As per the guidelines given by SNT Women's University, the Student Council is formed in the institution every year ,The aim of Students Council is participation of students in to develop leadership qualities and teamwork.
- Student Council Consists of Nine participants which include Two teachers and Seven students.
- In the Constitution of Student Council ,the Principal Chairs the Chairman of the Council, One faculty representative, Student representative from each year, Sports ,NSS and Cultural Representative and Representative from Schedule Caste.
- Members of the student council voted for the GS (General Secretary) of the institution The Elected GS represents institution at University level

- Meetings of Student Councils are organized for planning and execution of various academic ,co curricular and Extra Curricular events
- The topics based on Soft skills ,communication skills ,Yoga, Health and Hygiene and currents trends in Information Technology are suggested by students council members and accordingly topic for guest lectures are finalized
- First meeting of students council is conducted for selection of GS
- Further meetings are scheduled timely to discuss academics,guest lectures ,cultural ,sports and NSS events
- Topic and tentative date of State level /National level seminar is also discussed in and finalized in student council meeting

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no formal Alumni Association for the institution

To Develop the rapport between students and alumni institution formed Alumni Association at institution level on 28 March 2017. Ms.Smita Gargote chairs the president of this association .The representative of each batch are the members of the alumni association

The roles and responsibilities of the association are as follows:

- Rendezvous with Alumnae
- Grooming students of the institution on current trends
- Conducting add-on courses for students/ teachers/ housewives on weekends
- Collecting funds for the education of needy students
- Organizing Alumni meet

Due to pandemic Alumni and TY Student interaction was organized by college through Google Meet on 5th September 2020 Alumni Representative Smita Gargote, Kirti Yelavikar , Radha Kulkarni were guided Final year students about placement rounds and Company

**Expectations TY students had cleared doubts regarding placement**

Alumni Meet was organized by College on 19/06/2021, Alumni from different batches were participated in the meet , In the meeting new college campus video and college growth is shared with alumni Students had shared their thoughts and willing to contribute to for the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. &lt;1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision**

"Empowerment of Women through IT Education"

**Mission**

"To develop competent young women IT professionals with capability to contribute effectively in the challenging IT environment".

Objectives ?To provide skilled manpower to industry by imparting quality education to women in IT ?Serving the community by educating girl students who are poor, needy, socially and economically weaker ?Educating women on health, sports and cultural aspects along with academics to face the challenging environment

To aim at all round personality development of the students

through co-curricular and extracurricular activities in association with various social and cultural organizations. To provide a platform to the students by giving them an opportunity to face the challenges of the competitive world, with utmost utilization of their potential in academic programs, sports, and other events. To provide education to build classless and casteless society. The institution has IQAC which plays an important role in execution of all academic activities to enhance the quality of the institute. Principal overall institute's operations to ensure smooth functioning of the institute. Participation of teachers is always part of decision making process at every level through various committees like IQAC, CDC, grievance redressal cell, recruitment, anti-ragging, library, cultural, NSS & Sports

File Description	Documents
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.1.1..Additional-Information.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.1.1..Additional-Information.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution practices Decentralization and Participative Management. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the Chairman of the Management Committee to the Principal to the staff and students, all the stakeholders have a role to play in building the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. Institution focuses keen on decentralization by intending equal opportunity.

Institution management committee, college governing committee and each committee has been provided with specific functions to accommodate the needs of the institution for the ongoing progress and development of the Institution. Management committee takes the case of infrastructure facilities which fulfill the quality and the required needs of the higher education bodies to reach the set goals or bench -marks of the Institution. It also extends all the



amenities for the teaching and nonteaching faculty and students.

File Description	Documents
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.1.2-Link-for-website.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.1.2-Link-for-website.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

KBJIIT's This Year Strategic Planning aims towards reaching the following milestones for which the action plans in the previously mentioned sub areas are aptly mapped to following activities planned for effective implementation and monitoring are detailed:

- Excelling in Teaching Learning Process
- Empowering students in activities
- Enhancing research capacities and Outcomes
- Enabling Inclusive and sustainable growth
  
- Extending collaborations and capacity building efforts
- Expanding opportunities for societal services

For any institute to grow and develop, it should have a strategic planning system in place. Strategic planning is an organization's process of defining its strategy, or direction, and making decisions on allocating its resources to pursue this strategy. It may also extend to control mechanisms for guiding the implementation of the strategy. The long term plans have been laid down in the strategic plan in consultation with Department committees, joint workshops of senior professors for strategy formulation. KBJIIT will sustain its excellence and distinctiveness by following a strategic plan that is built upon five sub areas namely

1. Academic Process
2. Employability
3. Industry Connect
4. Self-Learning
5. Personality development

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.2.1-ERP_compressed-1.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.2.1-ERP_compressed-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Managing Committee:** It is an apex body of Maharshi Karve Stree Shikshan Samstha. This committee monitors the progress of Samstha and recommends changes in the interest of students and Samstha.

**Management Committee of MKSSS:** The Management Committee is formed by elected members, trustees and life workers and employees' representatives.

**Secretary:** The Quality Policy of MKSSS is controlled by transparency and accountability of our efforts and is monitored by the secretary of MKSSS through a suitable combination of self and external audits.

**CDC Chairman:** The college Development committee comprises Chairman appointed by Samstha. He reviews progress of the institute, gives approval to various college activities, and sanctions funds for procurement.

**Principal:** The Principal of the institution is responsible for day to day academics, financial and administrative activities.

**Faculty Members:** Faculty members ensure the effective content delivery through conduction of classroom and laboratory sessions is one of the objectives of faculty members.

**Librarian:** He takes initiative in planning and development of the Library. He also decides the scheme of classification for documents related to libraries.

**Computer Lab in charge:** Planning the IT infrastructure requirements in consultation with the Director is the

**responsibility of the computer lab in charge.**

File Description	Documents
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2021/05/KBJIIT-Policy-Document-Core-values-Ethics-Code-of-conduct-PDF.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2021/05/KBJIIT-Policy-Document-Core-values-Ethics-Code-of-conduct-PDF.pdf</a>
Link to Organogram of the institution webpage	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2021/05/KBJIIT-Policy-Document-Core-values-Ethics-Code-of-conduct-PDF.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2021/05/KBJIIT-Policy-Document-Core-values-Ethics-Code-of-conduct-PDF.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies****6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

- Samstha runs a Daycare Centre for employees' kids (6 months to 10 years of Age) in the MKSSS campus.
- Tejaswini Health Club is exclusively for women. It offers gym, yoga practice for the employees and members.
- MKSSS has opened SUSWAAD canteen for each campus. It offers hygienic, reasonable food to students and employees.
- KBJIIT (as per Samstha policy) gives ten medical and fifteen casual leaves to teaching staff per academic year.
- Teaching employees are eligible for 21 winter and 21 summer vacations as decided by management.

- MKSSS has a "Sunanda Paranjape" Medical dispensary located in the campus for students and employees.
- Samstha opts common health or group Medclaim insurance policy for the employees.
- Teachers are given financial assistance to participate in the seminar / conference outside college campus.
- Non-teaching staff are entitled to ten medical and thirty earned leaves.
- Employees are allowed to opt for flexible working hours as per requirement or Circulars from Government and Samstha in Covid Pandemic period.
- Staff members are given annual increments based on their self-appraisal performance.
- Samstha gives Diwali advances to Non-teaching staff.

File Description	Documents
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.3.1-INSTITUTE-WELFARE.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.3.1-INSTITUTE-WELFARE.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

11

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Parameters of Evaluation for Teaching Staff:**

The institute has adapted annual self-assessment for the performance based appraisal system. Self-appraisal forms are

filled by each staff member. The appraisal form contains general information, academic background, qualification upgradation, Workshop attended during the year, teaching -learning and evaluation related activities, Co-curricular & extracurricular activities, research & publications, number of academic & research projects carried out and other academic contributions. Further, at the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaires collect information about the teacher and different aspects pertaining to the teaching process. A team consisting of the committee head and Senior faculties in the institute goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process.

#### Parameters of Evaluation for Teaching Staff:

Total year of service, attended developmental training programs, awards, work assignments, work performance, completion of assigned work & its quality, leadership, work approach, capacity of independent work, team work, abilities, decision making capacity, flexibility etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Income and expenditure of the Institute are audited every month by the College Committee for internal audit. The committee monitors the purchase and expenses incurred from funds generated through fees and other grants. Institutional Administration is responsible for the preparation of financial statements that give a true and fair view of the financial position. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements.

The mechanisms used to monitor effective and efficient use of

financial resources are as below:

- Before the commencement of every financial year, the principal submits a proposal on budget allocation, by considering the recommendations made by the admin to the management.
- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses will be monitored by the accounts department as per the budget allocated by the management.
- The depreciation costs of various things purchased in the preceding years are also worked out.

Every academic year, it is mandatory that the entire institute prepare recurring and nonrecurring expenditure statements.

File Description	Documents
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/budget-2021-21.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/budget-2021-21.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.39

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Maharshi Karve Stree Shikshan Samstha is a renowned organization which is a Public charitable trust. Samstha gets the funds from donations and fees from the students. There are various strata of society from where the Samstha receives the donations and these funds are utilized to run the institutions. It has an affiliation with Shreemati Nathibai Damodar Thackersey Women's University. The students from the Institute are eligible to receive scholarships from Social Welfare Department through online e-portal <https://mahadbtmahait.gov.in> for SC/ST category students.

Samstha, being a parent body, takes care of the fund requirement of the Institute for administrative and academic purposes. The Institute requires funds for different purposes such as funds for remuneration of teaching and non-teaching staff, daily expenditure, purchases of equipment's/books/journals, repairing and maintenance of equipment's, other expenditures to run the institution, University affiliation and NAAC accreditation fees etc. The source of earning for institutions is mainly the fees received from the students. The parent organization Maharshi Karve Stree Shikshan Samstha provides the funds and makes the ends meet if there is a short fall.

File Description	Documents
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.4.3.Needy-students.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.4.3.Needy-students.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Introduction:** K.B. Joshi Institute of Information Technology was established in July 2006 under the umbrella of Maharshi Karve Stree Shikshan Samstha. The Institute is affiliated to SNDT Women's University, Mumbai. As per the guidelines of National Assessment and Accreditation Council (NAAC), Institute has formed Internal Quality Assurance Cell in December 2014. The main goal of IQAC is quality enhancement in all aspects of the Higher Education Institute. NAAC team visited Institute for Cycle I on 1st and 2nd April 2016. Institute got NAAC accreditation in May 2016.

**Functions of IQAC**



- ? To ensure and enhance the quality of Education.
- ? Organization of workshops and seminars.
- ? To arrange sessions for teaching and non-teaching staff.
- ? To take feedback from stakeholders and to prepare its analysis.
- ? Representation in the Decision making system of the College Development Committee.
- ? To introduce quality parameters for academic and administrative activities.
- ? To design code of conduct for all stakeholders.
- ? To prepare and submit year wise Annual Quality Assurance Reports.

#### Benefits of IQAC

- ? Ensure focus on quality enhancement.
- ? Supports and participates in decision-making.
- ? Ensure enhancement and coordination among various activities of the college.

File Description	Documents
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.5.3-IQAC-Report.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.5.3-IQAC-Report.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution periodically reviews teaching learning processes, structures, methodologies of operation and learning outcomes. Internal Quality Assurance Cell of Institute conducts four meetings annually. Every meeting focuses on key factors related to quality improvement in teaching and learning. IQAC identifies the need to reform present teaching practices. IQAC members take

necessary steps for improvements in various activities.

**1. Teaching Learning Activity to strengthen the bond between Faculties and Students:**

Every Programme starts with the orientation program to aware student about code of conduct, discipline and committee functions.

At the beginning of course, faculties discuss the course objective and outcome, to deliver the course objective, faculties prepare a lesson plan with the help of the Syllabus repository feature of Educloud. Faculties conduct surprise tests, give assignments to students to know the performance of students.

**2.All round Development of Students:**

IQAC took utmost efforts for the development of students. During Covid-19 pandemic, special programs were conducted for stress management and self-care enrichment.

Details of Development programs:

Program Name

Objective

Counselling Activity

Goal setting

HeartfulNess Meditation

Meditation

Employability Enhancement Programs

Rubicon Training Campus to Corporate

Speech Enhancement Program

To improve cognitive skills

Foreign Language Certificate

**Training of German & Japanese**

File Description	Documents
Paste link for additional information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.5.2-Mentor-Mentee.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.5.2-Mentor-Mentee.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.5.3.-College-Annual-Report.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/02/6.5.3.-College-Annual-Report.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a girl's Institution, we make students aware about gender equity. We encourage them to participate in various competitions, Seminars and workshops. We provide them with an equal chance of placement through Campus Drive.

1. Entire Institution campus including entrance gate, hostels,

Lifts, Classrooms, Library, Computer Labs and corridors is under the surveillance of CCTV. Canteen facility is provided within campus. Fire extinguishers are available

2. Security guards are appointed at entry gates to monitor visitors.

3. As per University norms, Institution has formed committees like Anti Ragging, Cell for Anti-Sexual Harassment , Grievance Redressal Committee.

4. Hostels in Campus with separate resident warden.

5. Tejaswini Health Club & Gym is available on campus for workout and fitness.

6. MKSSSS's Baya Karve Stree Abhyas Kendra(Baya Karve Women Study Center) is providing counselling to students and staff. A full time counsellor is appointed by Samstha.

7. Common Room & seek room facility is available in both Institution and Hostel. The toilet has an arrangement for a wheelchair.

8. Sanitary napkin vending machine is installed in Ladies Toilet

9. MKSSSS started a day care center "Sangopan" for taking care of young children of working women.

File Description	Documents
Annual gender sensitization action plan	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/05/gender-equality.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/05/gender-equality.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/05/7.1.1.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/05/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/**

**A. 4 or All of the above**

power efficient equipment	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <ul style="list-style-type: none"> <li>• <b>Solid waste management:</b></li> </ul> <p>Vastu Vyavastha Vibhag takes care of collection of solid waste from all corners of Campus. Two types of dustbins are installed for easy collection of dry waste and wet waste(kitchen). Most of the waste collected is biodegradable. The collected waste is segregated at waste classification centre. The sanitary napkins are disposed of in incinerators. Large quantities of fallen dry leaves are collected and dumped to decompose for manure.</p> <ul style="list-style-type: none"> <li>• <b>Liquid waste :</b></li> </ul> <p>All the liquid waste from the washroom is collected and disposed of through systematic drainage. Zero percent leakage of waste water is ensured. Push taps are used to prevent water wastage.</p> <ul style="list-style-type: none"> <li>• <b>E- Waste management</b></li> </ul> <p>The college has minimum e-waste. Vastu Vavyastha Vibhag collects E-waste and sold it to vendors for recycling.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>
<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution</b></p>	<p><b>A. Any 4 or all of the above</b></p>

system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of bicycles/ Battery-powered vehicles</li> <li>3.Pedestrian-friendly pathways</li> <li>4.Ban on use of plastic</li> <li>5.Landscaping</li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	<b>B. Any 3 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	A. Any 4 or all of the above
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

? For a better education environment, Institution campuses should be fearless for the students. By considering the need, the Institution has following Committees

Anti ragging Committee :

The Institution has a functional anti ragging committee.The punishments against ragging are displayed on Institution campuses .Every student has to submit an Anti Ragging affidavit.

**Grievances and Redressal Committee:**

There are seven members of Grievances and Redressal Committee Students can approach members for their complaints.

To inculcate harmony towards cultural and other diversities among Students ,Institution organizes various programs

1. **Guru Purnima** : Guru is not only a spiritual guide but he gives the path to shape life. To give tribute to the guru, guru purnima is celebrated every year. and salutes, Bharat Ratna Maharshi Karve He is pioneer of widows education and empowerment
2. **Language Training** : To improve the soft and Communication Skills Institution has signed MoU with Cognitive Exchange ,California USA Students learn cognitive skills and soft skills through it.
3. **Bhaubeej Nidhi** : It is a fund raising activity by MKSSS for the last 100 years .Amount collected from this will be utilized in education and adoption of needy students .Student participated in this activity to bridge the socio economic gap

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Celebration of National Day:** To respect the flag is the fundamental duty of every Indian. Keeping this in mind all units in the campus together celebrate Independence Day and Republic Day.



**Organization of awareness lectures:** To inform the students about various duties as citizen Institution organizes various guest lecturers through NSS Unit.

1. **Blood Donation :**To motivate the students, the Blood donation Institution organizes the awareness lecture before Blood Donation Camp in association with Janakalyan Raktapedhi.
2. **Sexual Harassment Awareness :** Equality in opportunity is the right of Indian. In Some cases women can be victims of Harassment
3. **Tree Plantation :** To contribute to the green environment Tree plantation is done NSS volunteers can take care of plants after plantation

**Implementation of activities initiated by Government :**

i) Under Fit India Campaign ,Yoga day is celebrated by Institution on 21st June .Under this Students performed Yoga, Pranayam and Surya Namskar

ii) Under Split free India Campaign Students Took oath about Not to Split in Public places

iii) Under National Unity Day Students gives the Speech on Contribution of Sardar Patel for Independence of India

iv) On Constitution Day, The Duties and responsibilities of citizens are explained by students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/05/7.1.9-Sensitization-of-students-.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/05/7.1.9-Sensitization-of-students-.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website**

**B. Any 3 of the above**

**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The Independence Day of India, which is celebrated religiously throughout the Country on the 15th of August every year, holds tremendous ground in the list of national days, since it reminds every Indian about the dawn of a new beginning.
- Republic Day is celebrated every year on 26 January to commemorate the day the Constitution of India came into effect in the year 1950.
- Every year MKSSS and all units celebrate Maharshi Dhondo Keshav Karve Jayanti on 18th April to pay homage to Anna Karve and remember her contribution in the education of women.
- Teachers' Day in India is celebrated on 5th September to commemorate the birth anniversary of Dr. Sarvepalli Radhakrishnan.
- The full moon day in the month of Ashadha is observed as Guru Purnima in Hindu religion. On this day, disciples pay respect to their gurus.
- 'Vachan Prerna Divas' or Reading Day was celebrated on 15th October, 2016 to pay homage to our former President Dr. APJ Abdul Kalam who loved reading and writing.
- National Youth Day is celebrated on January 12, every year in India to honor the birth anniversary of Swami

Vivekananda, one of India's greatest leaders and believers of youth power.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1:

1. Title of the Practice Holistic Development of students during Covid-19 Pandemic
2. Objectives of the Practice ? Confidence building and stress management ? Self care enrichment through Meditation ? Making students employment ready
3. The Context In the beginning of Academic Year 2020-21, IQAC planned different activities for the students keeping holistic development as aim. Due to Covid-19 pandemic and lockdown situation many students are facing mental pressure. Hence to help students to come out of mental stress and to make them self-reliant, the Institute organized Counseling sessions for stress management, Self care enrichment and career guidance.

### Best Practice 2:

1. Title of the Practice Use of Learning Management Software and other tools by Staff and Students to promote efforts under Green initiative
2. Objectives of the Practice ? Use of google tools ? Use of Educloud for Virtual Class and Teaching-Learning Activities ? Presentations, Assignment submission ? Saving physical Storage, Papers and maintenance for the same.

3. The Context :Considering automation and ICT as a need of an hour, Institute promotes use of Google tools, Educloud functionality by Staff and students for carrying out Teaching, learning and evaluation activities without hurdle. Also it helped the Institute to promote paperless teaching under the Green Initiative.

File Description	Documents
Best practices in the Institutional website	<a href="https://maharshikarvebcapune.org/wp-content/uploads/2022/03/Best-Practices-2020-21.pdf">https://maharshikarvebcapune.org/wp-content/uploads/2022/03/Best-Practices-2020-21.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

K.B Joshi Institute of Information started in 2006 with the vision "Empowerment of Women through IT Education". In 2006, Institution was running only one undergraduate programme Bachelor of Computer Applications (B.C.A.) affiliated to S.N D.T. Women's University, Mumbai. In the journey of last 15 years, Institute has achieved a milestone by starting 3 new programmes.

1. BCA Additional Division in 2016
2. BSc Information Technology in 2019
3. MSc Computer Science in 2020

Institution got approval from AICTE and SNDT University in June 2021 to start MCA from the Academic Year 2021-22.

Institute is marching towards its goal of excellence by following footsteps of Dr.Dhondo Keshav Karve who was the great revolutionary and a pioneer of Women Education in 19th Century. He was also the founder of first Women's University in south Asia i.e. Shreemati Nathibai Damoder Thakarsey Women's University, Mumbai (SNDT).

1. Only BCA College affiliated to S.N.D.T. Women's University ,Mumbai in Pune city

- 2. Financial support to needy students
- 3. All round development of students

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College IQAC has identified the broad objectives which the College should work on to achieve during this period, which are enumerated as under -

1. To create an supportive environment for holistic development of Students, Faculty and Support Staff
2. To organize faculty development programs for upgradation and updation of Knowledge & Use of Technology by Faculty
3. To create awareness for Protecting and Promoting Environment
4. To encourage and promote Research by students and Faculty
- 5.To facilitate Faculty Exchange Programmes with Other Academic Institutions
- 6.To Introduce Job-oriented and Skill based courses
- 7.To set Inducetry 4.0 Lab