



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	MKSSSS'S K.B JOSHI INSTITUTE OF INFORMATION TECHNOLOGY
• Name of the Head of the institution	Dr.Swati Nitin Sayankar
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02025470171
• Mobile no	9822091969
• Registered e-mail	kbjiitbca@maharshikarvebcapune.org
• Alternate e-mail	swati.sayankar@maharshikarve.org
• Address	5th Floor, Rama Purushottam Vidya Sankul, Karve Nagar, Pune, 411052
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411052
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	S.N.D.T Women's University, Mumbai				
• Name of the IQAC Coordinator	Prof Rupali Atul Saraf				
• Phone No.	02025470171				
• Alternate phone No.	9823473365				
• Mobile	9823473365				
• IQAC e-mail address	kbjiitbca@maharshikarvebcapune.org				
• Alternate Email address	rupali.saraf@maharshikarvebcapune.org				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://maharshikarvebcapune.org/wp-content/uploads/2023/01/AQAR-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://maharshikarvebcapune.org/wp-content/uploads/2021/12/Academic-Calendar-2021-2022.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.08	2016	25/05/2016	24/05/2022
6.Date of Establishment of IQAC			20/12/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1.Orientation program organized for first batch of MCA during 5th January to 7th January. Expert speakers were invited to deliver sessions on current trends and technology. 2.Cognitive exchange refresher batch and life skill batch started 3.Considering Cycle II,NAAC guidance sessions organized for all faculties by NAAC expert Dr. Kankariya Sir. 4.Various Workshops organized for Staff and students. Android and Excel Dashboard Training for Teaching staff and Tableau, Financial literacy and Time management is organized for students 5.During COVID pandemic, provided effective support for teaching and learning with 'Educloud LMS'. Curricular, extra-curricular and placement activities taken place without any physical barrier.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>Effective Teaching and Learning in hybrid mode</p>	<p>Teaching process was in hybrid mode for Academic Year 2021-22 . Lecture delivery was in blended mode(Till January 2022 in online mode and February 2022 onwards in offline mode) to keep all students engaged.</p>
<p>Cognitive Exchange Activity enrichment</p>	<p>With basic speech, advanced speech, basic debate and advanced debate to groom students in cognitive skills first time college conducted refresher batch and life skill batch in association with Cognitive exchange ,USA</p>
<p>NAAC Guidance to all Staff</p>	<p>Considering College preparedness for NAAC cycle II, guidance sessions on new NAAC process were organized by Dr.Kankariya(NAAC Expert)</p>
<p>Workshop on current trends and technology for staff and students</p>	<p>Android and Excel dashboard workshop were organized for teaching staff. Tableau a data visualization tool workshop was organized for Students of TYBCA and TYBSC IT students</p>
<p>Induction program for First Year MCA students</p>	<p>Three days online Induction program was organized for first batch of First Year MCA students. Various experts from academics and industry were invited to guide students on current trends and technology including research.</p>
<p>13.Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Local Management Committee	15/05/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	14/12/2022

15. Multidisciplinary / interdisciplinary

With the implementation of NEP 2020, the revision in syllabus is expected in Academic Year 2023-24. NEP pattern has the provision of multidisciplinary/Interdisciplinary approach. This approach will be facilitated only after NEP 2020 implementation under the guidelines of S.N.D.T. University.

16. Academic bank of credits (ABC):

As directed by S.N.D.T. Women's University students who had been admitted during academic year 2021-22 and onward should enrol themselves with ABC.

Objective to create ABC ID:

- At the outset, Government of India, Under National Education Policy-2020, intends to enable students across the nation with the "Academic Bank of Credits" (ABC) system for fulfilling their thirst for knowledge by providing academic flexibility to pick and modify their educational paths, link diverse disciplines, and; assist them in acquiring the proper foundations and building blocks for their ambitions.
- The "Academic Bank of Credits" (ABC) is an educational digital platform created to facilitate students' seamless mobility between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers, and credit redemption in order to promote distributed and flexible teaching and learning.

The following features will be available for the students in the ABC application:

1. Registration for a unique ABC ID (which can be shared between Academic Institutions for any course)

2. Viewing of total credit accumulated under one window
3. Selection of multiple credits of convenience for transfer or redemption
4. Viewing of the Transfer request status
5. Reinitiating credit transfer at their conveyance.

Students can register by logging in at www.abc.digilocker.gov.in
 The user manual for academic Bank of Credits is available at [https://abc.gov.in/assets/resources/Academic-Bank-of-Credits User Manual V3.pdf](https://abc.gov.in/assets/resources/Academic-Bank-of-Credits%20User%20Manual%20V3.pdf)

17.Skill development:

College conducted various skill development activities:

1.Cognitive Exchange,California,USA:

In association with Cognitive Exchange , cognitive skill enhancement program was run for first year students. Program was planned and executed in various batched basic speech,advanced speech,basic debate,advanced debate, refresher and life skill batch. At the end of course competition was conducted and certificates were awarded to successful students.

2. Aptitude Skills enhancement:

To enhance employability skills aptitude training was conducted in association with Skills Gurukul. Mr. Kiran Laturkar and Mr.Prem Apte from Skill Gurukul guide students of TYBCA and TY BSC IT.

3.TCS goIT Training:

To enhance interpersonal skills and personality development interactive training was conducted by TCS.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Institution runs four courses BCA,BSC IT,MSC and MCA. Out of four, three courses are under UGC and MCA is under AICTE.

Under AICTE,IKS division is promoting teaching in Indian languages for professional courses but this system is yet to percolate in teaching-Learning environment. Awaiting for clear guidelines from University for further implementation in curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- **Tableau workshop:** The workshop was conducted by MKSSSS AIT to enhance data analytical skills.
 - **Objectives:** To explore and manage data, and faster to discover and share insights
- **Excel Dashboard training:** Advanced excel training was conducted with following objectives
 - Use advanced functions and productivity tools to assist in developing worksheets.
 - Manipulate data lists using Outline, Autofilter and PivotTables.
 - Use Consolidation to summarise and report results from multiple worksheets.
 - Record repetitive tasks by creating Macros.

20.Distance education/online education:

- MKSSSS's K.B Joshi Institute of Information Technology, Pune is affiliated to S.N.D.T. Women's University, Mumbai. During academic year 2021-22, Institution conducted four program BCA, BSC IT, MSC CS and MCA.
- All four programs were conducted in regular fulltime mode.
- Yet Institution was not affiliated to conduct any program in distance education mode.
- Till October 2021, as per the guidelines of Health Authority to fulfil CORONA pandemic guidelines, online teaching was conducted.
- With effective teaching, evaluation & various events including placement drives were conducted in online mode.

Extended Profile

1.Programme

1.1 133

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 410

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 446

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 102

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 10

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 10

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	133
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	410
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

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Data Template	View File

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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	10
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	10
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	7
Total number of Classrooms and Seminar halls	
4.2	162.45
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	150
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

MKSSSS's KBJIIT,Pune is an Institution affiliated to SNDT Women's University, Mumbai. Hence, we adopt the syllabus for Bachelor of Computer Application (BCA), Bachelor of Science in Information Technology (B.Sc.(IT)) Master of Computer Science(M.Sc.(CS)) and Master of Computer Application(MCA) of the University. The Principal organizes staff meetings to assign semester-wise subjects to every teaching staff. Keeping in track the mission of the Institution, "to develop competent young women IT professionals with capability to contribute effectively in the challenging IT environment", the Institution prepares young minds for knowledge, skills and sensitivity to encourage the young talent to achieve:

a. Planned Curriculum

b. Academic Excellence

The action based process involves following steps:

- Academic Calendar is finalized in the IQAC meeting and uploaded on the college website.

The Institution has adopted EduCloud LMS which maintains all academic records. Every teaching staff prepares lesson plans and uploads them on EduCloud for the knowledge of students.

- Evaluation (25+75 pattern) for UG:

Internal and External. Internal (10/25) and External (30/75) .

- Evaluation (50+50 pattern) for PG:

Internal (20/50) and External (20/50)

The result is declared by the University on the official portal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is uploaded on the Institution website for all-time information of the students. The examination committee displays the semester time-table received from University and Internal examination time-table well in advance on the notice board.

The following are the important aspects of the academic calendar which are tentatively planned-

a.University schedule of holidays and vacations, term end and term start dates.

b.Activities of the Placement Department.

c.Extra-curricular activities of N.S.S. and Sports department.

d.Activities of the Cultural Department.

e. Planning for the Examination.

f. Tentative schedule of University Examinations.

g. Management's Events.

Some of the activities are designed in a specific way to assess and upgrade the subject knowledge of students such as: Aptitude Training, Career Guidance, Speech and Cognitive Abilities, etc as a part of CIE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course

system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

362

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

K.B.Joshi Institute of Information Technology, Pune runs under the

renowned Management Maharshi Karve Stree Shikshan Samstha(MKSSS). MKSSS is the 125 year- old parent body with an aim of "Empowerment of Women through Education". The Institute truly follows the aim and provide various activities to integrate cross cutting issues such as:

1. Professional Ethics:

Aptitude sessions by various MNCs like TCS,Wipro, Infosys,Cognizant, Skill Gurukul & Deloitte.Awareness Programs on Financial Literacy,Cyber Security.Workshop on Tableau & Time Management. Skill Development lecture

2. Gender & Human Values:

Awareness Program on Gender Sensitization

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
148	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://maharshikarvebcapune.org/feedback-analysis-report-2/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://maharshikarvebcapune.org/feedback-analysis-report-2/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of students admitted during the year**

200

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

82

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

- The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners
- The college has a well-designed academic monitoring policy to track and evaluate the performance of the students on a regular basis.
- The ability, motivation, interest and learning capability of the student is tested throughout their programme of study.
- The students are classified as slow learners and advanced learners on the basis of unit test marks.

Slow Learners:

Criteria: The students who fail to achieve passing marks are considered as Slow learners.

Strategy to motivate slow learners :

- Teachers give different assignments and practice questionnaires on the Educloud portal and students submit their assignments.
- Extra attention is paid towards them while teaching.

Advanced Learners:

Criteria : The students who score 75% and more are considered as Advanced learners.

Strategy to motivate advanced learners:

- Faculty suggests an online Certification course of NPTEL, UDEMY for Advanced learners to increase their skill and talent.
- Students who get selected in MNCs are specially appreciated by Management in a special program for their achievement which inspires other students.
- Subject teachers give topics on current technology to students and students prepare seminars with powerpoint presentations.
- For final year students aptitude trainings were arranged.
- Cognitive exchange programme is executed for development of communication skills and soft skills.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
410	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Institution had organized many Programs to Enhance Learning Experience among the students.

- To Develop Soft Skills Institution Signed MoU with Cognitive Exchange , California. Under MoU with Cognitive Exchange California Total 7 batches (4 Batches for Foundation , 2 Basic Speech and 1 life skills) were conducted for FYBCA and FYBSc-IT Students and TY Students
- Aptitude and Interview Techniques Sessions for 40 hours in association with Skill Gurukul was conducted for final year Students.
- Under MoU with TCS , TCS goIT program was Conducted for 60 Students of TYBCA
- Under MoU with Quick Heal Foundation , 125 Students completed the Certification of "Cyber Shield" Course
- To Develop Concentration through Yoga and Meditation, timely Sessions were organized.
- The Counseling Sessions and lectures on Leadership , Communication Skills , Emotions were organized by Institution in association with MKSSS Baya Karve Stree

Abhyas Kendra

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institution is using LMS software "Educloud" for preparing lesson plans , Uploading study material , attendance records etc. It keeps an integrated record of these things.Which is very helpful for students for their anytime reference.

Faculty Conduct the lectures through PPT or Videos and upload the e-notes as study material for Students . Faculties Upload their assignments through Educloud and Students Submit assignments through Educloud

Through Educloud, Notice or announcement can be shared with the students.

Internal Assessment was conducted through Google Form. Faculties Conduct PPT Presentation on Related topics among the group of Students which will help to strengthen the concepts and build confidence among the students.

Institute Classrooms are well Equipped with Projectors , Wi-Fi and Smart

boards . Faculties make use of these in the teaching learning process.

College is having well equipped Computer laboratory

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

62

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All three programmes follow credit based systems for Internal as well as External evaluation.

Programme Name

Internal Evaluation

External Evaluation

BCA

25 Marks

75 marks

B.Sc. (IT)

25 Marks

75 Marks

M.Sc.(CS)

50 Marks

50 Marks

MCA

50 Marks

50 Marks

Internal evaluation is conducted at college level and its outcome is communicated by College Examination Committee to University through Digital University portal (www.sndt.digitaluniversity.ac.in) using login credentials.

Exam committee prepares an internal exam (unit Test) time table and displays on Notice board, uploads on Educloud (Learning Management Software) and circulates on Official Whatsapp Groups for information of students.

Mode of assessment:

Unit Test - For each semester 2 Unit Tests are conducted for every subject.

Apart from unit tests , MCQ tests , assignments, presentations are conducted for internal evaluation of students.

For practical subjects, program execution, practical assignments and Viva are considered for assessment.

Final Year project evaluation is conducted internally and externally. Internal Evaluation is conducted by Project Guide and External Evaluation by External Examiner.

College Level Reforms for Evaluation Process:

- Transparency in evaluation mechanism:

Internal and External evaluation has separate passing heads and students who score minimum passing marks and above in internal assessment are only allowed to sit for external assessment by University. Hence before commencement of external exam, College displays internal assessment marks on notice board which is authorized by the Principal of College. Also a notice is drafted for students grievances regarding marks in due course of time. Teacher-Mentor guide the students about the progress

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College exam committee conducts two internal Unit tests per semester. Apart from this, Teachers conduct MCQ Tests, Assignments, Presentations to assess the progress of students. Mentors are allocated to provide guidance, motivation and emotional support.

College level Grievances:

Mechanism to deal with Internal Examination grievances is transparent, time bound and efficient. To address such grievances following procedure is followed:

1. Internal examination related grievances are forwarded to the College Exam committee where the Principal is Chairperson.
2. Internal marks are displayed on Notice board and circulated on official WhatsApp groups for information of students.
3. Students take note of it and raise a query or doubt (if any) to concern Teacher. Teachers verify the marks and address the query till they get satisfied.

Grievance Redressal Mechanism:

Grievances like Internal marks correction are raised and solved by the Exam committee.

College Exam Committee

Committee Member

Designation

Task Handled

Dr.Swati Sayankar

Principal, Chairman

Superintendent, Higher authority and decision making

Asst.Prof Rupali Saraf

Asst.Prof Asawari Sawant

Teaching Staff

Prepare time table, Collection of question paper,

Internal marks entry on SNTD portal

Mrs. Sujata Shinde

Admin Staff(Clerk)

Inward Exam Form, Generation of Hall Ticket, Supervisor chart.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College runs four programs Bachelor of Computer Applications (B.C.A) and Bachelor of Science in Information Technology (B.Sc.I.T.) and Master of Science (Computer Science) , Master of Computer Application (MCA)affiliated to SNTD Women's University, Mumbai. All Programs follow a credit based semester pattern. The

syllabus of the programs is designed by BOS of S.N.D.T Women's University. The course objectives and course outcomes are designed by Subject Experts (and approved by the IQAC committee). The outcome of the program is readily available for reference on the Website. The College's Local Management Committee(LMC) and College Development Committee(CDC) always supports quality initiatives taken by the IQAC committee, and also takes keen interest to observe the outcome of Technology oriented Programmes.

Program outcomes/Opportunities are mentioned in prospectus which help students to know about the job opportunities after completion of course. .Every year college conducts orientation programs for First Year students. During the program Principal introduces Vision, Mission and objectives of college and also focuses on PO and PSOs of BCA , BSc IT , M.Sc.(CS) and MCA programmes.

In the year 2020-2021 Faculty members of our college have contributed in syllabus designing of B.Sc.(IT) course

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Maharshi Karve Stree Shikshan Samstha (MKSSSS) i.e Management of College always insist on improvement of Quality education in Higher Education institutes. The progress of the college is measured in terms of student's pass out ratio, participation and performance in co-curricular and extracurricular activities, quality of teaching learning and quality of Teachers. College continuously working towards achieving its mission statement "To Develop competent young women IT professionals with capability to contribute effectively with a challenging environment".

Based upon result analysis of every course attainment of the programme is evaluated.

The COs, POs and PSOs are displayed in the college campus and also uploaded on website. Personal development, pass percentage, life skills development, participation and awards, human values awareness are few of the parameters to know the attainment of their course outcomes. Assignments, Unit Tests and university assessment are extensively helping to evaluate the learning outcomes. Course outcomes are evaluated through performance of students in class activities like presentations, group discussions, poster makings, practicals, internal and external evaluations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

102

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://maharshikarvebcapune.org/wp-content/uploads/2023/05/SSS2021-2022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created an ecosystem for innovation including Entrepreneurship Skills Development Cell(ESDC) for creation and transfer of knowledge.

The cell was approved and members were appointed during the College Development Committee meeting dated 23rd September 2020.

Considering the aims and objectives of the ESDC cell, IQAC decided to deliver a lecture series on current trends and Technologies during the MCA(First Batch) Induction program(5th Jan to 7th Jan 2022).

Dr. Sheekha Nema guided students on "IOT Applications and Challenges".Dr.Bhooshan Kelkar focused on "Industry 4.0" and required skill set. Mr. Ashish Joshi talked about employability and entrepreneur skill set.

An informative session on "financial literacy" was organized on 6th July 2021 and 25th May 2022 to make students aware about financial investments and returns, Mutual funds and SIP.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our Institution has established a good connection with the neighborhood community by conducting many social activities. Such activities were carried out with full support and involvement of staff and students.

Our Institution started the National Service Scheme in the Year 2014. Institution conducted many activities to make students aware about social responsibility.

Institution is striving sincerely to achieve following objectives:

1. To understand close relationship with Society
2. To develop sense of social and civic responsibility
3. To nurture democratic attitude

This year students participates in following activities through online mode::

- International Yoga Day on 21st June 2021
- Financial Literacy program on 20th June 2021

For the education of needy student's donations are collected through Bhaubij Nidhi activity. Staff, Alumni and Students from Institution took efforts to collect donations, which helps needy students to complete their education. During year 2021-2022 approximately fund of 1 lac and above was collected.

To combat the COVID-19 pandemic, MKSSSS organized many Covid vaccination drives for Samstha employees and their families. Our NSS volunteers actively participated in the Vaccination drive

conducted on 24th November 2021.

Institution organized various competitions on the occasion of "National Voters Day" on 25th January 2022. The objective of these competitions was to spread awareness about the fundamental right of voting and how it was beneficial for our constitution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

626

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has well equipped air conditioned laboratories and classrooms with phenomenal facilities required for teaching-learning process. The institution campus consists of Admin Office, Principal's Cabin, Library, Staff room, Classrooms, Auditorium, Placement Cell, Exam Cell, Girls Common room, NAAC room, sick room. For safety and security, the institute has CCTV Cameras for surveillance .

1. Classrooms

The institution has air-conditioned classrooms with ICT facilities so that teachers cloud delivers a lecture with the help of videos, practical demos etc.

2. Computer LAB

Institute has 2 computer labs with 140 computers. Labs are designed to enrich the IT knowledge for the students. All computers are connected to the internet over high speed.

3. Projectors

For effective presentation and practical demos the institute has

installed projectors with wifi access points in each classroom and Computer Lab.

4.Educloud

Use of Educloud is LMS software for academic requirement fulfilment

- Paperless and automatic timetable
- Manage complex examination structure, results and study material
- Fully customized and automatic report generation
- Lesson planning and academic tracking
- Online Admission management system

Solar Energy: The Institute has provided clean and green energy, provision of Solar Energy system installed on the roof of institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for sports, games and cultural activities. The college has a good record in sport events at inter college, university, state and national levels.

Sports-

Sports are the physical activity done in a particular way of style and all are named accordingly badminton, Chess, Kabbadi, Cricket, Kho-Kho, BasketBall, Volleyball , Baseball , Tug of War , Surya Namaskar . Institute has a football ground used by corporate people every year for their yearly sports activity. MKSSS organize

DAMINI(MKSSSS's Inter collegiate) sports activities for students every year.

Health Club

"Tejaswini Health Club" is one of the well-known fitness health clubs giving all fitness facilities. It has state of the art equipment for ensuring physical fitness. It is exclusively for women, established by 'Maharshi Karve Stree Shikshan Samstha (MKSSSS).It conducts marathon,yoga, suryanamaskar, aerobics for women in MKSSSS's campus.

<https://maharshikarve.ac.in/facilities/health-club/>

Cultural: -

The Institute has well equipped infrastructure for performing various cultural activities. Those activities included Youth festival, Annual gathering,Days celebration, Fresher's party,Farewell parties and various cultural competitions every year .

Infrastructure for cultural Activities: -

Centralized facilities of samstha available on the campus:

1. K B Joshi Institute Auditorium
2. Dhondumama Sathe IT Auditorium
3. SBI Auditorium
4. Rama Puroshottam Vidya Sankul Open air Hall
5. Ichalkaranji hall
6. Mechanical Auditorium
7. BNCA Auditorium

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

98.8

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is playing an important role in our library management. Library automation process has been started from the

year 2014 KBJIIT library is using koha open source integrated library system. Library upgraded with 17.11 version released in 2017 by katipo, New Zealand. Koha is a fully featured, scalable library management system.

Koha is fully featured in ILS: Circulation, Cataloging, Acquisitions, serials, Patron Management and web based interface.

OPAC/Web OPAC offers a variety of search facilities to the users to know about library collection and its availability. Users can get online bibliographic information about the Books, Journals, information about books issued on their name, due date details, etc. without physically visiting the library through the WEBOPAC.

Bar code Technology is applied in the library, all books and membership cards are bar coded. Issue return transactions are done with bar code enabled devices.

A separate library website is designed and maintained by the library which is serving as an online mediator between library and users.

An Institutional Repository is developed with "Dspace" open source digital library software

CCTV Surveillance System is available in the library for security purposes.

QR code based services are given by the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.05

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has adequate IT Facilities including Wi-Fi for strengthening the teaching and learning process.

Computer Laboratory: -

The institution Computer Labs are well equipped with computers, useful software and antivirus protection.

Websites:- <http://maharshikarvebcapune.org/> institute website is dynamic and updated frequently as and when required.

Wi-Fi and LAN:-

Internet facilities are provided to each and every laboratory and classrooms. ,to provide good quality internet connection through LAN and WiFi devices.

IT Facility for staff: -

All the administrative activities are computerized. Web based Systems for various administrative tasks have been purchased (Educloud).Tally Prime ERP Cloud based is accounting software that has been used to record several financial transactions, Biometric Attendance system is operational for staff members. The eMail facility in collaboration with Google suite services.

CCTV: -

The campus of the institution is under CCTV surveillance to ensure transparency as well as safety of all its members and devices.

Computing Facilities: -

Desktop Computers

180

Laptop

4

Printer

8

Scanner

1

Wi-Fi Device

19

CCTV Camera

39

LCD Projector

6

Short-throw Projector

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

165

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and**

academic support facilities) excluding salary component during the year (INR in lakhs)

63.79

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has all phenomenal infrastructures like class rooms, faculty room, girls common room, Computer laboratories, Auditorium, library, sick room, server room etc. The parent body of our institute Maharshi Karve Stree Shikshan Samstha has a separate unit 'Vastu Vyavastha Vibhag'. This unit is responsible for maintenance of infrastructure & facilities in the campus.

Vastu Vyavastha Vibhag handles Electrical, plumbing and building related issues. Regular infrastructure's inspection helps to find all repairs and the team of vastu vyavastha vibhag works accordingly.

- Being a computer application College, computers are the sensitive equipment which needs to be calibrated.
- In the Computer Lab, a Technical Assistant is appointed for maintain Computers.
- Electricity related equipment is maintained by 'Vastu Vyavastha Vibhag'.
- Telecom & intercom systems are also maintained by 'Vastu Vyavastha Vibhag'.
- The maintenance and housekeeping of classroom, Lab, Library, office and the institute are taken care of by external agencies and non-teaching staff.

- The security, garden maintenance, and housekeeping services are outsourced for maintaining the campus safe, secure, neat and clean, environment friendly..

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

36

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

40

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://maharshikarvebcapune.org/wp-content/uploads/2023/04/5.1.3-Report.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

56

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

56

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- College had a Student Council of 14 participants which included 4 teachers and 10 students'. In the Constitution of Student Council Principal Chairs the Chairman of the Council, one faculty representative , Student representative from each year, Sports ,NSS and Cultural Representative and Representative from Schedule caste.
- Through the Student Council GS (General Secretary) of the college being elected. This year Miss Mansi Patil was the GS College.
- First meeting of the student Council was Conducted on 15th October 2021 for Election of GS.
- Meeting of the student council was conducted on 15th October 2021 for discussion of the Deepotsav. In this Meeting 30-10-2021 decided as Date for Deepotsav and Agenda for Deepotsav was decided
- Meeting of the student council was conducted on 9th November 2021 for discussion Events and Plans for Current Semester and a tentative schedule of events was discussed. In this meeting the dates for Placement and plan for sports and cultural events were shared with council members
- Meeting of student council members was conducted on 11th January 2022. In this meeting planning of cultural and sports Events was discussed. Dates for Annual award

function,gathering,and farewell were 27th april 2022 decided

.

- CDC and IQAC Committee also have student representative ,student nominees. Ms Rucha Yewale represented IQAC as student representative.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institution has registered an Alumni Association with the name "MKSSS KBJIIT Alumni Association,Pune ' '. It has been register on 8th April 2022 with registration number 573 .The Members of Association are as follows

Ms. Smita Dasharath Gargote -President

Ms. Apoorva Sanjay Katdare-Secretary

Ms.Shwetali Umakant Giri-Treasurer

Dr. Swati Nitin Sayankar (Principal - Ex-Officio) - Member

Ms. Kalyani Shrikrishna Namjoshi (Assistant Professor)-Member

Ms.Sonali Bapusaheb Bhosale -Member

Ms.Shruti Sudhir Sakatkar-Member

Mrs. Aishwarya Abhijit Javkhedkar -Member

Objectives of Association are

1 To bring together students of MKSSSS KBJIIT (Maharshi Karve Stree Shikshan

Samstha's K B Joshi Institute of Information Technology) in every area to

coordinate, synchronize and promote their interest in all matters relate to them.

2. To utilize the experience, wisdom, zeal, ability and spare time of pass out

students of the MKSSSS KBJIIT for the benefit of the weaker section of the

society.

3. To arrange, conduct and hold seminars, conferences and symposia etc. for pass

out students and current students of MKSSSS KBJIIT.

4. To identify and encourage and train potential entrepreneur to help to improve

performance of existing entrepreneurs and their effectiveness.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institute is governed by Maharshi Karve Stree Shikshan Samstha. The 127 years old parent body has been committed to "Empowerment of women through education". The K.B Joshi Institute of Technology was established in 2003

Vision

"Empowerment of Women through IT Education"

Mission

"To develop competent young women IT professionals with capability to contribute effectively in the challenging IT environment".

Objectives

- To provide skilled manpower to industry by imparting quality education to women in IT field
- Serving the community by educating girl students who are poor, needy, socially and economically weaker
- Educating women on health, sports and cultural aspects along with academics to face the challenging environment.

College Development Committee (CDC), is involved in planning,

monitoring, evaluating the administration and academic processes. The staff members become part of the planning and decision making process of CDC. The Principal implements the policy decisions taken by the CDC. The major policy decisions are directed through the IQAC, which plans the execution of curricular, co-curricular and extra-curricular programs through Heads of the departments and heads of various committees. Participation of teachers and students is always part of decision making process at every level through various committees like IQAC, CDC, Examination .

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution practices Decentralization and Participative Management. The institute has a College Development Committee (previously known as LMC) formulated according to Maharashtra University Act 2016. This committee acts as a link between MKSSS and the college. Meetings of CDC/LMC are held regularly to discuss matters related to college development. IQAC plays a vital role at an academic and administrative level. Representatives of the management, Principal, faculty members, staff members, students, eminent personalities and alumni are part of the committees. The college focuses keen on decentralization by intending equal opportunity. Under the supervision of the Principal, committee members prepare plans for organizing curricular, co-curricular and extracurricular activities. While preparing the plan and its implementation, views of stakeholders are taken into account.

Case Study:

According to the perspective plan, the institute is adapting ICT in the Teaching-Learning process for which the institute sent a proposal to the managing committee to purchase LMS 'Educloud'. This proposal has been discussed and sanctioned in the LMC meeting. The institute then purchased this LMS.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC takes the suggestions from stakeholders and prepares a perspective plan for the development of academic, administrative and infrastructural facilities and approval was taken from LMC(now CDC) and management.

The one activity which successfully deployed as per the strategic plan is implementation of LMS 'Educloud'. The institute effectively deployed LMS 'Educloud' in the Teaching-Learning process. The day-to-day academic activity like attendance of students, assignment submission, time-table, teaching plan etc. prepared by the faculty through this LMS. As per the perspective plan institute focusing more on ICT enabled Teaching-Learning process, Educloud plays a vital role to achieve this goal. With the help of this LMS paperless academic activity is increasing in the institute and smooth functioning of the teaching-learning process is possible.

Aspects included in the perspective plan:

- Starting new M.C.A and B.Sc(IT) course
- Expansion of M.C.A course.
- Efficient and extensive use of ICT in Teaching Learning Process
- Implementation of LMS.
- Smart Library development
- Physical Infrastructure Upgradation
- IT infrastructure development
- Empowering students in various activities

- Establishment of Entrepreneurship Development Cell for skill enhancement of students
- Enhancing research capacities and Outcomes
- Enabling Inclusive and sustainable growth

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational setup consists of the parent body Maharshi Karve Stree Shikshan Samstha(MKSSS) governed by President, Vice-President, Chairman, Vice-Chairman, Hon. Secretary, Trustees, Life-members and co-opted members

Secretary: The Quality Policy of MKSSS is controlled by transparency and accountability of our efforts and is monitored by the secretary of MKSSS through a suitable combination of internal and external audits.

CDC Chairman: The college Development committee comprises Chairman appointed by Samstha.

At college level, the College Development Committee (CDC) is an apex body and acts as a link between the Management and the College comprising Office Bearers of the Management, the Principal, teacher representatives, non-teaching staff representatives and student's representative

IQAC:-The Principal is the Chairperson of IQAC. The Principal of the institution is responsible for day to day academics, financial and administrative activities.

Faculty Members:- Faculty members ensure the effective content delivery through Teaching-Learning process and mentor-mentee

process.

College Committees:- Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. Each committee consists of coordinator and members.

Librarian:- He/She takes initiative in planning and development of the Library. He/She also takes care of various library administrative activities.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	https://maharshikarvebcapune.org/academic-advisory-body/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- MKSSS offers 10 % Concession in Tuition Fee for employees' daughters while pursuing professional courses run by Samstha.
- Samstha runs a Daycare Centre (Sangopan Palnagar) for employee's kids (6 months to 10 years of Age) in the MKSSS campus.
- Tejaswini Health Club is exclusively for women. It offers gym, yoga , aerobics for the employees and students.
- MKSSS has opened a SUSWAAD canteen. It offers healthy, hygienic, delicious food at a reasonable rate to employees and students.
- The institute (as per Samstha policy) gives ten medical and fifteen casual leaves to teaching staff per academic year. Teaching employees get diwali, winter and summer vacations
- Samstha opts common health or group Mediclaim insurance policy for the employees.
- The institute allows women employees to avail maternity leave as per Samstha rules.
- The institute allows its employees to get special study leave for Ph. D. work etc.
- The institute grants special leave to the employees for higher education etc.
- Teachers are given financial assistance to participate in the seminar / conference outside college campus.
- Non-teaching staff are entitled to ten medical and thirty earned leaves.
- Staff members are given annual increments based on their self-appraisal performance.
- Samstha gives Diwali advances to Non-teaching staff.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Parameters of Evaluation for Teaching Staff:

The Institute is following an annual performance based appraisal system. Appraisal forms are filled by each staff member and

evaluated by college management. The appraisal form contains general information, academic background, qualification upgradation, Workshop attended during the year, teaching-learning and evaluation related activities, Co-curricular & extracurricular activities, research & publications, number of academic & research projects carried out and other academic contributions. Further, at the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaires collect information about the teacher and different aspects pertaining to the teaching process. A team consisting of the committee head and Senior faculties in the institute goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process.

Parameters of Evaluation for Non-Teaching Staff:

Total year of service, attended developmental training programs, awards, work assignments, work performance, completion of assigned work & its quality, leadership, work approach, capacity of independent work, team work, abilities, decision making capacity, flexibility etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Income and expenditure of the Institute are audited every month by the College Committee for internal audit. The committee monitors the purchase and expenses incurred from funds generated through fees and other grants. Institutional Administration is responsible for the preparation of financial statements that give a true and fair view of the financial position. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, the principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses will be monitored by the accounts department as per the budget allocated by the management.
- The depreciation costs of various things purchased in the preceding years are also worked out.

Every academic year, it is mandatory that the entire institute prepare recurring and nonrecurring expenditure statements.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

12.02

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds:

The major source of earning of the institute is mainly the fees received from the students. The governing body has well formulated strategies for financial policy. Samstha gets the funds from Corporate Social Responsibility(CSR) initiatives. The other source from where the Samstha receives the donations is 'Bhaubeej Fund Collection'. In this scheme students and staff work as volunteers to collect the said fund. The students from the Institute also receive scholarships from the Social Welfare Department through an online e-portal <https://mahadbtmahait.gov.in> for SC/ST category students.

Utilization of funds:-

The management of MKSSSS ensures effective and efficient use of financial resources by its institutes and set up a proper auditing mechanism. Budget of the institute is prepared every year by the institute and approved by the MKSSSS. The funds received to the institute are utilized properly. Fees received from students are used for development of the college, staff salaries and are properly audited. Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased. Use of technology in the teaching-learning process has increased. For each and every financial transaction proper permission is taken from CDC and management of the institute.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institute is affiliated to SNTD Women's University, Mumbai. As per the guidelines of National Assessment and Accreditation Council (NAAC), Institute has formed Internal Quality Assurance Cell in December 2014. The main goal of IQAC is quality enhancement in all aspects of the Higher Education Institute. NAAC team visited Institute for Cycle I on 1 st and 2 nd April 2016. Institute got NAAC accreditation in May 2016.

Functions of IQAC

- ? To ensure and enhance the quality of Education.
- ? Organization of workshops and seminars.
- ? To arrange sessions for teaching and non-teaching staff.
- ? To take feedback from stakeholders and to prepare its analysis.
- ? Representation in the Decision making system of the College Development Committee.
- ? To introduce quality parameters for academic and administrative activities.
- ? To design code of conduct for various stakeholders.
- ? To keep documented records of all activities.
- ? To prepare and submit year wise Annual Quality Assurance Reports.

Benefits of IQAC

- ? Ensure focus on quality enhancement.
- ? Supports and participates in decision-making.
- ? Ensure enhancement and coordination among various activities of the college. ? Ensure effective methods of documentation and internal communication.

? Evolve as a transparent system for quality attainment

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC is making a valuable contribution in reforming the Teaching-Learning process. IQAC conducts meetings at regular intervals to monitor and upgrade the Teaching-Learning process. IQAC plans every activity by discussing with faculties, students and Principal and accordingly IQAC not only discusses with students but also discusses with faculties about problems or queries. This cell gives time-to-time suggestions, instructions and updated information to both teachers and students. IQAC guides the faculties about teaching methodologies, new FDP and other relevant activities. IQAC conducted a Faculty Development Program on android in collaboration with Kalpak solution. IQAC conducted a speech enhancement program for students in collaboration with Cognitive Exchange. IQAC understands the need of cyber security and organized a short term course for students on cyber security with cyber shield. At the same time, IQAC conducted counseling sessions for staff. IQAC is working as a bridge among students, faculties and institute. IQAC is following a participative working process for the qualitative improvement of the institute.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

D. Any 1 of the above

**initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The need for this sensitivity has been felt and realized through times immemorial and in almost all kinds of human existence, across the globe. It is no wonder that education of both boys and girls with a gender-based framework is widely acknowledged as being a single and most powerful vehicle of self-advancement and fulfillment of developmental outcomes for present and future generations of children.

Institution in association with Baya Karve Stree Abhyas Kendra ha running counseling cell for students. Ms Anagha Kulkarni was appointed as a Counselor to help students to solve their problems related to mental health.

Students of the Institution participate in curricular, extra-curricular, cultural and sports events. Girls students enrolled in the Institution got equal chance of placement opportunities where both male and female students are invited for pool campus drive.

In a more specific way, education of the girl child is widely acknowledged as the foundation of national development and plays an important role in ensuring a safer, healthier, more environmentally sound world.

In MKSS'S KB Joshi College ,a program titled " Gender Sensitization(Baya Karve Women's Study and Research Kendra)" was conducted on 10/12/2021 in Online Mode for all students.

File Description	Documents
Annual gender sensitization action plan	https://maharshikarvebcapune.org/wp-content/uploads/2023/07/7.1.1-Annual-Gender-Report.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://maharshikarvebcapune.org/wp-content/uploads/2023/07/7.1.1-Facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Vastu Vyavastha vibhag takes care of collection of solid waste from all corners of Campus. Two types of dustbins are installed for easy collection of dry waste and wet waste . Most of the waste collected is biodegradable. The collected waste is segregated at waste classification centre.The sanitary napkins are disposed of in incinerators. Large quantities of fallen dry leaves are collected and dumped to decompose for manure.

Liquid waste

All the liquid waste from the washroom is collected and disposed of through systematic drainage. Zero percent leakage of waste water is ensured. Push taps are used to prevent water wastage.

E- Waste management

The college has minimum e-waste. Vastu Vavyastha Vibhag collects E-waste and sells it to vendors for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Anti ragging Committee :

The Institution has a functional anti ragging committee. The punishments against ragging are displayed on Institution campuses. Every student has to submit an Anti Ragging affidavit within 15 days from admission.

Grievances and Redressal Committee:

There are seven members of Grievances and Redressal Committee. Students can approach members for their complaints.

To inculcate harmony towards cultural and other diversities among students, Institution organizes various programs

1. **Guru Purnima** : In addition to serving as a spiritual mentor, the guru also reveals the way to live. Every year, Guru Purnima is observed as a way to honor the guru. and salutations to our Anna, Bharat Ratna Maharshi Karve. He is a pioneer in widow and women empowerment and education.
2. **Language Training** : To improve the soft and Communication Skills Institution has signed MoU with Cognitive Exchange, California USA. Students learn cognitive skills and soft skills through it.
3. **Bhaubeej Nidhi** : It is a fund raising activity by MKSSS for the last 100 years. Amount collected from this will be

utilized in education and adoption of needy students
 .Student participated in this activity to bridge the socio economic gap.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Celebration of National Days:

1. Independence Day:-It is celebrated annually on 15 th August
2. Republic Day:-India marks and celebrates the date on which the Constitution of India came into effect on 26 January 1950.

Organization of awareness lectures: To inform the students about various duties as citizen Institution organizes various guest lecturers through NSS Unit.

1. Blood Donation :To motivate the students, the Blood donation Institution organizes the awareness lecture before Blood Donation Camp in association with Janakalyan Raktapedhi.
2. Sexual Harassment Awareness : Equality in opportunity is the right of Indian. In Some cases women can be victims of Harassment
3. Tree Plantation : To contribute to the green environment Tree plantation is done NSS volunteers can take care of plants after plantation

Implementation of activities initiated by Government :

i) Under Fit India Campaign ,Yoga day is celebrated by Institution

on 21st June .Under this Students performed Yoga, Pranayam and Surya Namskar

ii) Under Split free India Campaign Students Took oath about Not to Split in Public places

iii) Under National Unity Day Students gives the Speech on Contribution of Sardar Patel for Independence of India

iv) On Constitution Day, Students explain Duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://maharshikarvebcapune.org/wp-content/uploads/2023/07/7.1.9-Sensitization-of-Students.pdf
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is a very diverse country in terms of tradition, culture, religion, race, language, festival and much more. Institution celebrates national events and festivals to keep the feeling of patriotism alive. We celebrate birth/death anniversaries of great visionary to highlight their devotion and love for Country. This helps us to imbibe feelings of patriotism, social responsibility and dedication for the country amongst students and staff.

Institution Celebrates Following days/festivals with great zeal:

- Independence Day

The Independence Day of India, which is celebrated religiously throughout the Country on the 15th of August every year, holds tremendous ground in the list of national days, since it reminds every Indian about the dawn of a new beginning.

- Bharat Ratna Maharshi Dhondo Keshav Karve Jayanti (Birth Anniversary)

Every year MKSSS and all units celebrate Maharshi Dhondo Keshav Karve Jayanti on 18th April to pay homage to Anna Karve and remember her contribution in the education of women.

- Teachers Day

Teachers' Day in India is celebrated on 5th September to commemorate the birth anniversary of Dr. Sarvepalli Radhakrishnan. He was a renowned scholar, recipient of Bharat Ratna, first Vice-President and second President of independent India. He was born on 5 September, 1888.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

1. Title of the Practice

Nurturing mental health of students using Holistic approach

2. Objectives of the Practice

- To provide emotional support
- To provide Self care enrichment through personal counseling
- To aware on current trends
- To enhance Employability skills

3.The Context

Considering the pandemic situation continued in the beginning of Academic Year, IQAC decided to continue the best practice of "Holistic Development of students during Covid-19 Pandemic" implemented during Year 2020-2021 with additional mental health nurturing.

Many students were facing family financial difficulties, online learning pressure and hence became mentally and emotionally weak. To support them emotionally, the Institution organized counseling sessions, meditation sessions. Also conducted various workshops to make students self-reliant.

Best Practice 2:

1. Title of the Practice

Effective use of Cloud Space in Teaching and Learning

2. Objectives of the Practice

- To make effective use of Virtual space
- To maintain Data Confidentiality, Integrity, Availability and Security

- To promote Green initiatives in continuation

3. The Context

- The Institute has started working with the organizational domain www.maharshikarvebcapune.org since 2019. Also the Institute implemented Educloud Learning Management Software in the Year 2019 to automate Teaching-Learning Activities. All faculties are given authorized access to the organizational email ids and educloud account. To maintain data integrity and availability , collaborative work was the need of the hour.

File Description	Documents
Best practices in the Institutional website	https://maharshikarvebcapune.org/wp-content/uploads/2023/07/Final-Best-PracticesKBJ.docx.pdf
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Holistic development of students is the distinctiveness of the Institute.

Following activities are conducted for holistic development of the students in the institution that makes it distinctive:

1. Presentations and group discussions are conducted to inculcate participative learning and build confidence among the students.

2. The institution conducts a speech enhancement program in association with Cognitive Exchange(USA) to enhance soft skills.

3. Students participate in inter collegiate cultural activities(Youth Festival) and sports events(Damini). These competitions imbibe sportsman spirit, leadership and team building attitude among the students.

4.To strengthen the mental health of the students, a counseling facility is provided by the Institution. A counselor is officially appointed in association with Baya Karve Stree Abhyas Kendra to guide the students(with prior appointment).

5.Placement drives of various MNCs are arranged to provide job opportunities to students.

6. Students work as volunteers in all events organized by the Institute and also represent on committees such as IQAC, CDC, Student Council, Placement , Anti-ragging and so on.

7. Institution organizes Annual award function to appreciate and motivate achievements and success of students in academics as well as extra curricular activities.

8.Institution provides Earn and Learn, financial support (Bhaubij/financial help through CSR)scheme for needy students to support them to continue their studies

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To OrganizeNational Level Seminar focusing on current trends .

2. To develop smart Library system.

3. To encourage faculties for Research work. Also to motivate faculties for qualifying NET/SET examinations.

4. To sign MOUs with various organization

5. To provide placement and intership opportunities to UG and PG students

6.To organise faculty development program